



City of VALLEY FALLS

Incorporated May 17, 1869

◇ Attachment

City Council Agenda

The City Council meeting is open to the public and will be held at City Hall.

Meetings will be streamed via Facebook Live (<https://www.facebook.com/cityofvalleyfalls>) Please email questions to cityadmin@valleyfalls.org before the meeting.

December 21, 2022 6:30 PM
Regular Meeting

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL - City Council and Staff
MINUTES - Regular Meeting of December 7, 2022 ◇
INVOICES - \$28,818.15 ◇

PUBLIC COMMENTS & GUESTS:
Public Comment Policy ◇

BUSINESS ITEMS:
1. Bid for Trash Service
2. Water Resource - RWD Atchison #5
3. New Business Incentive - 510 Broadway

TABLED ITEMS:

REPORTS:
CITY ADMINISTRATOR: Audree Guzman ◇
PUBLIC WORKS: Bill McCoy ◇
POLICE: Carrie Clark ◇
MAYOR: Jeanette Shipley
FIRE DISTRICT: Salih Doughramaji
ECONOMIC DEVELOPMENT BOARD: Audree Guzman
PLANNING & ZONING COMMISSION: Audree Guzman
CITY COUNCIL COMMENTS/ FEEDBACK/ IDEAS

ANNOUNCEMENTS/ COMMUNICATIONS:

EXECUTIVE SESSION ◇
ADJOURNMENT

CITY OF VALLEY FALLS

December 7, 2022

Open Meeting

The meeting was called to order at 6:30 pm by Mayor Jeanette Shipley. Council members present were, Gary McKnight, Matt Frakes, Salih Doughramaji, Judy Rider, and Jennifer Ingraham.

Staff present: Audree Aguilera, City Administrator, Chris Weishaar, City Clerk, Bill McCoy, Public Works, Police Chief Carrie Clark, and Leonard Buddenbohm, City Attorney.

Others present: David Davis and his wife, Robert Taylor, Dianne Heinen, Allen Segrist, and Kathy Segrist.

Minutes:

The minutes from the November 16, 2022, meeting was presented.

Salih moved to approve the minutes. Gary seconded the motion. Motion carried 5-0.

Vouchers:

The December 7, 2022, vouchers were presented. Salih moved to approve vouchers totaling \$62,173.99. Jennifer seconded the motion. Motion carried 5-0.

Public Comments & Guests: None

BUSINESS ITEMS:

A. 419 Broadway St – Status Update – Allen Segrist was present and advised the roof should be fixed weather permitting on December 9th. After that he can precede with fixing the inside of the building. Matter extended 2 months.

B. 207 Sycamore St – Status Update – No one was present with an update. Audree will have them personally served.

C. 204 Walnut St – Status Update - No one was present with an update. Audree will have them personally served.

D. Introduction of New Officers

a. Robert Taylor – From Kansas originally, just moved back to Oskaloosa with his wife.

b. David Davis – Owns barber shop in Leavenworth. Worked at KCMO PD for 13 years.

E. COLA & Merit Increases – Council approved 2% COLA and pay raises as stated on employee evaluations. Audree will provide each employee with a paper showing the increase and how much the City pays for their other benefits.

Salih made motion to approve the increase. Jennifer seconded the motion. Motion passed 5-0

F. 2023 Council Meeting Dates and 2023 Court Dates were reviewed

G. Narcan Policy – Chief Clark met with Dr Rider to review policy. Jennifer made motion to approve the policy. Gary seconded the motion. Motion passed 5-0

H. PEC CDBG Sidewalk Preliminary Engineering Report (PER) Proposal – Audree discussed the preliminary findings. Salih made motion to proceed with project. Gary seconded the motion. Motion passed 5-0

I. Tasers – Chief Clark advised of the need for 4 new tasers because the current tasers are expired. 3 for full time officers and 1 for the parttime officers. Training and software updates are included. Jennifer made motion to approve the tasers. Judy seconded the motion. Motion passed 5-0

J. Body Camera Cloud Storage – Carrie addressed the need to store the body camera footage off site for security. Jennifer made motion to approve the storage. Gary seconded the motion. Motion passed 5-0

K. In- Car Camera – Chief Clark advised that the Expedition does not have an in car camera and the need for it. Jennifer made motion to approve the camera. Judy seconded the motion. Motion passed 5-0

Table Items:

1. Alley Behind Post Office.
2. Shipping Containers ordinance.

City Administrator:

Projects

1. **CDBG Sewer Project Phase 1-** Design and Environmental in progress. Designs being sent to KDHE next week. Construction anticipated in 2023.
2. **CDBG Sewer Project Phase 2** – Project postponed until 2024.
3. **American Rescue Plan Act (ARPA)** – Projects completed to date include: gWorks Software, RV Park Electrical Upgrade. Funds used to date: \$23,851.40. Projects pending to date include: K-16 Entry Signs. Funds planned for projects: \$7,000. Remaining Funds: \$145,106.96.
4. **USDOT Safety Action Plan Grant** –Application submitted on 9/12/2022. Anticipated award announcements in January.
5. **Opioid Settlement** – We received a first disbursement of \$283.10. The Attorney General’s office does not know when rest of funds will be disbursed. Anticipated \$5/ Capita. 25% of Settlement shared 50/50 with cities and counties. Other 75% will be used for grants. This first round of payouts on the settlement will allow partnerships with other local entities.
6. **HEAL Grant** Application submitted for 419 Broadway St. Award announcement anticipated in December.
7. **K-4 / K-16 Street Lights** – Estimate received from PEC. Around \$30,000 to add lighting. KDOT is going to perform a safety study. If warranted by KDOT, the light cost will be covered by KDOT. Safety study is anticipated to be completed in Spring 2023.

8. Entry/ Welcome Signs – Coordinating with KDOT and USACE to help Community Foundation with project.

9. KDHE Lead & Copper Lead & Copper Inventory due to KDHE by October 16, 2024.

10. Tucking Lot – Set for discussion at work session.

11. Fire Hydrant Testing - KRWA will be flow testing all our fire hydrants after water tower work is complete. This service is free.

12. Automatic Water Meters – 255 meters installed to date. Total of 493 water meters.

Working / In Progress

1. Year End Beginning the year end processes to close out financials and start 2023 year.

2. Local Government Day Hosted the 3rd graders at City Hall on November 22nd for local government day. We taught them about the structure of the city, in addition to showing them how a city council meeting works.

3. Alley Vacations Registered the ordinance with Jeff Co Deeds for the alley vacations.

4. Employee Evaluations - Evaluations presented at November 16th council meeting. COLA & Merit approval at December 7th meeting.

5. Vision Insurance Approved to move forward with Aflac. Will meet on December 13th to begin enrollment.

6. Barnes Addition Plot PEC anticipates the completion of plotting and surveying by the end of December.

7. Pool Survey Kramer LLC is currently working on the survey for the pool. Found some issues with the boundaries. They are researching with Jeff Co Deeds.

8. Snow Route Working on installation of signs.

9. Economic Development Board – Will contact all members.

10. Planning Commission – Working on developing a Comprehensive Plan. KU can help draft. Required to have by Statute. City does not currently have a plan. Will meet again in January.

11. Teen Court Working on a diversion program and youth court program for teen offenders.

12. Water Master Plan Working with PEC to start a water line replacement project once Sewer is completed. Starting the process now will make sure we have everything in order to begin once sewer is done. Met with PEC to update the plan to include a strategic plan for replacement of lines. PEC advised it would be best to hold off on installing valves for lines that will be replaced with the Master Plan Project.

13. Utility Mapping Found out that KRWA did GIS mapping of Water and Sewer in 2007. Working on updating the maps and getting them in use.

14. 204 Walnut St Condemnation Spoke with Grant Lassiter on August 19th. He will continue to work on demolishing the trailer in the fall with the cooler weather. Next update December 7th.

15. 207 Sycamore St Condemnation No progress. Next update December 7th.

16. 419 Broadway St Condemnation Submitted for HEAL Grant. Next progress update December 7th.

Sewer/Water/Streets/Alleys/Parks/Pool:

Water:

Repaired several more water leaks. I am keeping a log of each leak material used and man hours spent repairing them.

I am watching the river daily for levels to ensure that we do not have to go on water rationing emergency plan.

Had a meeting with Audree and PEC to evaluate our water system and start developing a plan for the future.

Hooked up one new service for water and sewer (DM electric on Maple St)

Sewers:

Douglas pump Co is scheduled to replace the gate valve at the lagoon on Wed, Dec 7, 2022

Streets:

We have the trucks ready for snow removal.

We have been maintaining the pot holes created during water leak repairs and will be doing a more permanent fix in the spring when the weather is warmer to ensure proper repair.

Did a temporary fix on two intersection transitions to make them smoother.

Parks:

We will be planting the trees in the park this week.

We are now able to do the tree removals that need to be done on ACOE ground and will be doing them throughout the winter as weather and time permits.

Police:

Loose Dog (contacted owner)

Funeral Escort

Abandon vehicle

Check the welfare

Suicidal subject

Officer Rivera attended VFHS late night games (11/22)

Officer Rivera will be attending the Hometown Christmas parade and Touch a Truck with one of the departments vehicles (11/26)

Officer Rivera and myself will be attending training in Wathena to be certified on the department vehicles radars (11/29)

Firearm training (11/29)

Naloxone training, policy, and MOU submitted (11/23)

Dr. James Rider signed the MOU for the department (11/23)

David Davis will be starting his part time police officer position on Sunday (11/27) and be in FTO training until he has demonstrated that he understands the policies and procedures to complete the training.

Mayor: No Report.

Fire District: No Report.

Economic Development Board: No Report

Planning & Zoning Commission: No Report

City Council Comments: None

ADJOURNMENT

Jennifer made a motion to adjourn the meeting. Judy seconded the motion. Motion carried 5-0.

APPROVED: _____
JEANETTE SHIPLEY, MAYOR

ATTEST: _____
CHRISTINE WEISHAAR, CITY CLERK



City of
VALLEY FALLS

Incorporated May 17, 1869

COUNCIL MEETING DATE: December 21, 2022

INVOICES IN THE TOTAL AMOUNT OF: \$28,818.15

APPROVED:

STATE OF KANSAS

COUNTY OF JEFFERSON

I hereby certify that the attached bills are just, correct, and remain unpaid, and that the amount therein is actually due and owing according to law.

Approved by:

City Administrator

Subscribed and sworn to before me this _____ day of December, 2022

City Clerk

ACCOUNTS PAYABLE REPORT

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
911 CUSTOM POLICE	COMMODITIES	51498	key for gun lock	9.30
***** VENDOR TOTAL *****				9.30
ARMSTRONG INC STREET	VEHICLE MAINTENANCE/FUEL	12283	Skid Steer Tire	150.00
***** VENDOR TOTAL *****				150.00
AXON ENTERPRISE INC POLICE	EQUIPMENT/UNIFORMS	122805	Tasers	2,880.04
POLICE	CONTRACTUAL	122674	Body Cam Cloud Storage	1,836.00
***** VENDOR TOTAL *****				4,716.04
HAWKINS WATER	CONTRACTUAL	6360594	Chlorine Cylinder	40.00
***** VENDOR TOTAL *****				40.00
LKM ADMINISTRATION	TRAINING/CONFERENCES	5647	KACM Conference	25.00
***** VENDOR TOTAL *****				25.00
MIDWEST OFFICE TECHNOLOGY ADMINISTRATION	POSTAGE/STATIONARY	342651	Copies	82.03
***** VENDOR TOTAL *****				82.03
OPTIV SECURITY INC POLICE	CONTRACTUAL	10025838048	KSCJIS Tokens	50.84
***** VENDOR TOTAL *****				50.84
PETRO VALLEY FALLS POLICE	VEHICLE MAINTENANCE/FUEL	11302022	FUEL	182.53
POLICE	VEHICLE MAINTENANCE/FUEL	12152022	FUEL	222.77
SEWER	VEHICLE MAINTENANCE/FUEL	11302022	FUEL	81.41
SEWER	VEHICLE MAINTENANCE/FUEL	12152022	FUEL	116.00
***** VENDOR TOTAL *****				602.71
TBS ELECTRONICS, INC POLICE	EQUIPMENT/UNIFORMS	118628	Radios	1,715.00
***** VENDOR TOTAL *****				1,715.00
UNITED RENTALS STREET	COMMODITIES	213869711	Skid Steer Broom	8,495.00

ACCOUNTS PAYABLE REPORT

VENDOR NAME DEPARTMENT	LINE	INVOICE NUMBER	REFERENCE	PAYMENT AMOUNT
UNITED RENTALS				
***** VENDOR TOTAL *****				8,495.00
VALLEY FALLS CHAMBER ADMINISTRATION	BENEFITS	4598	Chamber Bucks	150.00
POLICE	BENEFITS	4598	Chamber Bucks	150.00
STREET	BENEFITS	4598	Chamber Bucks	150.00
***** VENDOR TOTAL *****				450.00
VALLEY FALLS LIONS CLUB STREET	FACILITIES MAINTENANCE	122022	Christmas Lights	500.00
***** VENDOR TOTAL *****				500.00
WASTE MANAGEMENT SOLID WASTE	CONTRACTUAL	12012022	Trash Service	11,896.70
***** VENDOR TOTAL *****				11,896.70
WESTERN HARDWARE & AUTO STREET	COMMODITIES	12122022	tarp,supplies	85.53
***** VENDOR TOTAL *****				85.53
***** REPORT TOTAL *****				28,818.15

DEPARTMENT	INV	PAYMENTS
ADMINISTRATION	3	257.03
POLICE	8	7,046.48
STREET	5	9,380.53
WATER	1	40.00
SEWER	2	197.41
SOLID WASTE	1	11,896.70
DEPARTMENT TOTALS	20	28,818.15



City of
VALLEY FALLS

Incorporated May 17, 1869

PUBLIC COMMENT POLICY

This is a business meeting of the governing body for the City of Valley Falls. We strive to run a smooth and efficient meeting.

Public Comment is limited to 3 minutes per person. Speakers shall state their name and address. This is intended for citizens to express their views. City Council Members will not engage in dialogue with the speaker. Belligerent, rude, and offensive speakers will be stopped immediately. Citizen should reach out to City Council Members to have personal discussion of their concerns outside of City Council Meetings.

Any comment for agenda items shall be taken only during the specific agenda item. All questions posed during public forum should be answered within the specific agenda item by any City Council Member or followed up as needed by staff in a timely manner during regular business hours following the meeting.

Citizens desiring to comment on matters of a general nature, not specific to an agenda item, shall sign up in advance of the meeting & shall provide name and address, and the purpose or nature of the request. This request should be received by the City Administrator before Friday at noon preceding the meeting. No action or formal comment will be taken on such request at the council meeting. Staff will follow up in a timely manner during regular business hours following the meeting.

ECONOMIC DEVELOPMENT INCENTIVE APPLICATION

BUSINESS NAME: Hopper Hair Company LLC	
BUSINESS OWNER NAME: Tymber Lund-Winter	CONTACT PHONE: (785) 231-4612
	CONTACT EMAIL: tymber495@gmail.com
BUSINESS ADDRESS: STREET 510 Broadway St.	PO BOX
CITY: Valley Falls	STATE: KS ZIP: 66088
<input type="checkbox"/> RENT <input checked="" type="checkbox"/> OWN	BUILDING OWNER (if different from business owner):
BUSINESS PHONE: N/A (785) 231-4612	BUSINESS EMAIL: tymber495@gmail.com
BUSINESS WEBSITE: N/A	
TYPE OF BUSINESS: <input type="checkbox"/> RETAIL <input type="checkbox"/> OFFICE <input type="checkbox"/> MANUFACTURING <input type="checkbox"/> WAREHOUSE <input checked="" type="checkbox"/> OTHER: Hair and Skincare Salon	
SERVICE/ PRODUCT: Hair and Nails	# OF EMPLOYEES: 3
DAYS OF OPERATION: Up to 7 days per week	HOURS OF OPERATION: Varies with employee schedule
INVESTMENTS: Building Purchase \$35,000.00 Flooring Supplies \$1000.00+ (see attached receipts)	
TOTAL OF INVESTMENTS: 36,000	SALES TAX # OR FEIN: 92-0298221
CONTACT NAME: Tymber Lund-Winter	CONTACT PHONE: (785) 231-4612
	CONTACT EMAIL: tymber495@gmail.com
Signature: Tymber Lund-Winter	Date:
Printed Name: Tymber Lund Winter	Title: Owner/Operator
	12/19/2022

Application must include:

Sales Tax Certificate
Kansas State Food License (if applicable)
Utilities Application (if required)
Building Permit (if applicable)

For Office Use Only:

Approved: YES NO DATE:

Signature:

City of Valley Falls Mayor -



City of
VALLEY FALLS

Incorporated May 17, 1854

**City Administrator Report
City Council December 21, 2022**

Projects

1. **CDBG Sewer Project Phase 1** - Design and Environmental in progress. Designs being sent to KDHE next week. Construction anticipated in 2023.
2. **CDBG Sewer Project Phase 2** - Project postponed until 2024.
3. **CDBG Community Facilities** - PER submitted. Applications due February 1st.
4. **KDHE Waste Tire Grant** - Submitted. Awards announcements anticipated in April.
5. **USDOT Safety Action Plan Grant** - Application submitted. Anticipated award announcements in January.
6. **HEAL Grant** Application submitted for 419 Broadway St. Award announcement anticipated in December.
7. **Entry/ Welcome Signs** - Spoke with KDOT on 12/15/2022. Cannot place anything other than wayfinding/ directional signs in KDOT ROW within City Limits. I have let the VFCF know so they can look for a location on private land.
8. **Pool Drive Way** - Butch will complete the concrete on pool drive way in the spring before the pool season starts.
9. **Fire Hydrant Testing** - Reached out to KRWA to start the project. They have added us to the schedule to start the flow testing. This will be done over several days when the weather is above freezing. This service is free.
10. **American Rescue Plan Act (ARPA)** - Projects completed to date include: gWorks Software, RV Park Electrical Upgrade. Funds used to date: \$23,851.40. Projects pending to date include: K-16 Entry Signs. Funds planned for projects: \$7,000. Remaining Funds: \$145,106.96.
11. **Opioid Settlement** - We received a first disbursement of \$283.10. Another disbursement is anticipated before the end of the year in the amount of \$2,671.74. Total received to date is \$2,954.84. \$0.00 expended.
12. **K-4 / K-16 Street Lights** - Estimate received from PEC. Around \$30,000 to add lighting. KDOT is going to perform a safety study. If warranted by KDOT, the light cost will be covered by KDOT. Safety study is anticipated to be completed in Spring 2023.
13. **KDHE Lead & Copper Lead & Copper Inventory** due to KDHE by October 16, 2024.
14. **Tucking Lot** - Set for discussion at work session.
15. **Automatic Water Meters** - 255 meters installed to date. Total of 493 water meters.

Working / In Progress

1. **Year End** Beginning the year end processes to close out financials and start 2023 year.
2. **Barnes Addition Plot** PEC has completed the draft. Will present to Planning Commission on January 12th.
3. **Pool Survey** Kramer LLC is currently working on the survey for the pool. Found some issues with the boundaries. They are researching with Jeff Co Deeds.
4. **Snow Route** A total of 54 signs to be installed. Working on installation of signs. Signs are partially up on all routes.
5. **Economic Development Board** - Will contact all members.
6. **Planning Commission** - KU could not help with the comprehensive plan. I have reached out to K-State and Wichita State for assistance. K-State can help us do the plan in the Spring of 2024. This would be at no cost to the city. Hiring a consultant to help do the Plan would cost upwards of \$70,000. City does not currently have a plan and is required by statute. Will meet again in January 12th.
7. **Teen Court** Working on a diversion program and youth court program for teen offenders.
8. **Emergency Water Backup** Talked to Atchison RWD #5 about upgrading our connection from a 4in to 8in line. The new line would have to come from 11 miles away to connect into the city.
9. **Water Master Plan** Working with PEC to start a water line replacement project once Sewer is completed. Starting the process now will make sure we have everything in order to begin once sewer is done. Met with PEC to update the plan to include a strategic plan for replacement of lines. PEC advised it would be best to hold off on installing valves for lines that will be replaced with the Master Plan Project.
10. **Utility Mapping** Found out that KRWA did GIS mapping of Water and Sewer in 2007. Working on updating the maps and getting them in use.
11. **204 Walnut St Condemnation** Spoke with Grant Lassiter on August 19th. He will continue to work on demolishing the trailer in the fall with the cooler weather. Next update January 4th.
12. **207 Sycamore St Condemnation** No progress. Next update January 4th.

CITY OFFICE

417 Broadway • Valley Falls, Kansas 66088-1200
Phone 785-945-6612 • Fax 785-945-3341

Financials

Fund Balances

Fund #	Fund Name	Previous Balance	Current Balance
100	General Fund	\$126,858.09	\$107,693.72
160	Pool Reserve	\$4,034.19	\$4,034.19
200	Capital Improvement Fund	\$161,114.52	\$161,114.52
300	Special Hwy & Streets	\$86,374.34	\$77,879.34
400	Equipment Reserve	\$3,781.71	\$3,781.71
500	Bond & Interest	\$127,276.43	\$127,276.43
600	RHID	\$31,611.78	\$31,611.78
720	Water	\$60,915.91	\$67,547.59
721	Water Reserve	\$0.00	\$0.00
730	Sewer	\$257,277.17	\$258,113.13
731	Sewer Reserve	\$0.00	\$0.00
740	Solid Waste	\$60,223.51	\$55,318.90
790	Insurance Reserve	\$748.00	\$748.00
Total		\$920,215.65	\$820,215.65
CD #	Fund/ Fund Name	Previous Balance	Current Balance
Bank 500	Money Market (PBC)	\$10,606.93	\$10,606.93
X0971	Bond & Interest Fund (500)	\$153,500.00	\$153,500.00
X2279	Sewer Fund (730)	\$91,083.20	\$91,083.20
Total		\$255,190.13	\$255,190.13
Total In Bank		\$1,175,405.78	\$1,075,405.78

Budget

Fund #	Fund Name	Budget	YTD Expended	Difference
100	General Fund	\$692,265	\$591,048.24	\$101,216.76
160	Pool Reserve	\$5,579	\$1,719.91	\$3,859.09
200	Capital Improvement Fund	\$190,000	\$23,851.40	\$166,148.60
300	Special Hwy & Streets	\$296,635	\$209,092.41	\$87,542.59
400	Equipment Reserve	\$40,000	\$0.00	\$40,000.00
500	Bond & Interest	\$108,000	\$104,762.50	\$3,237.50
600	RHID	\$0	\$0.00	\$0.00
720	Water	\$281,660	\$308,701.22	\$(27,041.22)
721	Water Reserve	\$0	\$0.00	\$0.00
730	Sewer	\$287,800	\$277,293.80	\$10,506.20
731	Sewer Reserve	\$0	\$0.00	\$0.00
740	Solid Waste	\$140,000	\$139,229.93	\$770.07
790	Insurance Reserve	\$0	\$0.00	\$0.00
Total		\$2,041,939.00	\$820,215.65	\$25,184.72



City of
VALLEY FALLS

Incorporated May 17, 1869

Public Works Report
December 21, 2022

Water:

We took delivery of the generator for hurst tower and will be installing it after the first of the year when the weather is warmer. We are going to put in a pad to mount it to
We had more water leaks and got them repaired. Had to issue a boil order that we lifted the next day when testing came back good

Sewers:

Everything is working good as of now
We will be finishing the gate valve installation as soon as the weather permits
Farmer excavation is working on the sewer repair at 709 Frazier (should be done by meeting time)

Streets:

We now have the street sweeper and it looks to be a good unit we have not been able to use it yet
We filled in some of the worst pot holes in some of the alleys that we have been alerted needed fixing

General:

Trees have been planted in the park.



City of
VALLEY FALLS

Incorporated May 17, 1869

**Police Department Report
December 21, 2022**

Davis released from Field Of Training

School reached out for Narcan, which we have extra

Meeting with Travis for departments meetings

Full -Time Officer, Robert Taylor has started

EXECUTIVE SESSION MOTIONS

There is no standard format for the motion to recess into executive session which will apply to all situations. Because the statutory language requires the motion contain both the "justification" and the "subjects" to be discussed, the motion should include the statutory reason for recessing into executive session and a more specific description of the topic for discussion.

1. **Statutory reason for non –elected personnel needs a more specific reason which could be Individual employee's performance**

I move the city council recess into executive session to discuss an individual employee's performance pursuant to the **non-elected personnel** matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

2. **Statutory reason for Attorney – Client privilege needs a more specific reason which could be discuss contract, Litigation, Claim, or other such more specific item.**

I move the city council recess into executive session to discuss a claim pursuant to **Attorney – Client privilege** matter exception, K.S.A. 75-4319(b)(2) to include: the City Attorney and (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

3. **For employer-employee negotiations a more specific description could be salary.**

I move the city council recess into executive session to discuss salary pursuant to **employer-employee negotiations** matter exception, K.S.A. 75-4319(b) (3) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

4. **For property acquisition matters a more specific description could be purchase cost.**

I move the city council recess into executive session to preliminary discuss purchase cost pursuant to **property acquisition** matter exception, K.S.A. 75-4319(b)(6) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

K.S.A. 75-4319. Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include a statement of (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting and (3) the time and place at which the open meeting shall resume. Such motion, including the required statement, shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion. (b) No subjects shall be discussed at any closed or executive meeting, except the following:

- (1) Personnel matters of nonelected personnel;
- (2) consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;
- (3) matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;
- (4) confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;
- (5) matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;
- (6) preliminary discussions relating to the acquisition of real property;