



# City of VALLEY FALLS

*Incorporated May 17, 1869*

## City Council Agenda

The City Council meeting is open to the public and will be held at City Hall.

Meetings will be streamed via Facebook Live (<https://www.facebook.com/cityofvalleyfalls>) Please email questions to [cityadmin@valleyfalls.org](mailto:cityadmin@valleyfalls.org) before the meeting.

December 6, 2023 6:30 PM  
Regular Meeting

CALL TO ORDER  
PLEDGE OF ALLEGIANCE  
ROLL CALL - City Council and Staff  
MINUTES - Regular Meeting of November 15, 2023

PUBLIC COMMENTS & GUESTS:

BUSINESS ITEMS:

1. Water Emergency
  - a. Kansas Water Office
  - b. Corp of Engineers - RJ Harms
2. 2024 Council Meeting and Court Dates
3. TBL eCitations
4. Lexipol
5. Shockey Consulting Contract for SS4A Grant
6. K-State Contract for Comprehensive Plan
7. Kansas Public Art Grant
8. Economic Development Incentives
  - a. Home Crowd Apparel
  - b. Thistle and Thread
9. Haven's Pay Request #4 & #5

INVOICES - \$ 403,425.90

REPORTS:

CITY ADMINISTRATOR: Audree Guzman

PUBLIC WORKS: Bill McCoy

POLICE: Carrie Clark

MAYOR: Jeanette Shipley

FIRE DISTRICT: Salih Doughramaji

COMMUNITY DEVELOPMENT COMMITTEE: Audree Guzman

PLANNING & ZONING COMMISSION: Audree Guzman

CITY COUNCIL COMMENTS/ FEEDBACK/ IDEAS

ANNOUNCEMENTS/ COMMUNICATIONS:

December 10<sup>th</sup> - Santa Paws at Jefferson County Humane Society

City offices closed on December 25<sup>th</sup> and 26<sup>th</sup> in observance of Christmas.

City offices closed on January 1<sup>st</sup> in observance of New Years.

#### EXECUTIVE SESSION

I move the city council recess into executive session to discuss a claim pursuant to **Attorney – Client privilege** matter exception, K.S.A. 75-4319(b)(2) to include: the City Attorney and the Governing Body. The open meeting will resume in the city council room at \_\_\_\_PM.

I move the city council recess into executive session to discuss an annual employee performance reviews pursuant to the **non-elected personnel** matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at \_\_\_\_PM.

#### ADJOURNMENT

## CITY OF VALLEY FALLS

November 15, 2023

### Open Meeting

The meeting was called to order at 6:30 pm by Mayor, Jeanette Shipley. Council members present were Gary McKnight, Salih Doughramaji, Jennifer Ingraham, and Judy Rider. Matt Frakes was absent.

Staff present: Audree Guzman, City Administrator, Chris Weishaar, City Clerk, Carolyn Clark, Chief of Police, Bill McCoy, Public Works, and Leonard Buddenbohm, City Attorney.

Others present: Patty Pope, Steve Pope, Max Pope, Dianne Heinen, Jason Heinen, Alucard Heinen, Scott Heinen, and Dennis Tichenor.

#### **Minutes:**

The minutes from the November 1, 2023, meeting was presented.

Salih moved to approve the minutes. Judy seconded the motion. Motion carried 4-0.

**Public Comments & Guests:** Jason Heinen advised that the potholes at 16<sup>th</sup> and Linn need fixed.

#### **BUSINESS ITEMS:**

1. CMB License Renewal – Dollar General -

Salih made a motion to approve the renewal. Gary seconded the motion. Motion passed 4-0.

2. Waste Tire Grant - \$16,852 Total

a. \$8,426 Grant/ \$6,338 City / \$2,088 Athletic Association

b. (4) Tables for Ballfields (Athletic Association)

c. (3) Trail Benches for Pool

d. (1) Bench for Pool

e. (10) Tables for Park

Gary made a motion to approve the grant. Jennifer seconded the motion. Motion passed 4-0.

3. Kansas Water Office - Water Projects Grant Fund

Salih made a motion to approve the grant. Gary seconded the motion. Motion passed 4-0.

4. SS4A Proposals

a. PEC

b. Shockey Consultants

Gary made a motion to approve the proposal from Shockey. Judy seconded the motion. Motion passed 4-0.

#### **Vouchers:**

November 15th vouchers. Salih moved to approve vouchers. Gary seconded the motion. Motion carried 4-0.

**City Administrator:****Daily Operations**

- 1. Water Emergency** Perry Lake Information as of 2:30 PM on November 13, 2023. Lake Elevation Level was 889.27. Inflow is 5(cfs) and Outflow is 150 (cfs). City of Valley Falls will continue in Phase 1.
- 2. Codification** Received the initial draft of the City Code. Set a work session for final review in January or February.
- 3. Employee Evaluations** Updated the employee evaluation form and has been sent out. Due back Monday, December 4th.
- 4. Bulk Water** Working on data and financial information for bulk water. Will present at next council meeting.
- 5. Old Noon Whistle** HCO has been given notice to proceed on removal of the old noon whistle.
- 6. Capital Improvement Plan** Will be reviewed again at next Work Session on January 10th.
- 7. Community Development Board** –Needing one more member to start meetings.
- 8. Planning Commission** –Next meeting is November 9th at 6:30 PM.

**Grants & Projects**

- 1. CDBG Sewer Project Phase 1-** Sent list to PEC of Manholes that “rock” or “clink” when driven over. Next Progress meeting on November 21st.
- 2. SS4A Grant** – Awarded grant of \$40,000 Federal Funding and \$5,000 KDOT. Meeting with PEC on October 31st to finalize contract details.
- 3. LSSE Grant** Awarded \$26,550 from State, \$6,000 from Jefferson County Substance Abuse Council, and \$10,190 city match. Given the notice to proceed. Radios have been ordered and are anticipated in January. Enterpol contacted to start setup but it will be January before they can start due to workload. Monthly report submitted.
- 4. T-Mobile Grant** Resubmitted grant. Awards anticipated mid-November.
- 5. K-4 / K-16 Street Lights** –The recommendations from the speed study are: speed radar sign on K-4, increased enforcement, and reduce the speed on west K-16 from 45 to 35. The recommendations from the safety study are: Install reflective decals stop sign post, paint stop lines on K-16, mark the island with reflective paint, possible route pavement markings on K-4, move the entrance to Sewer Lagoons further South on K-4 and install end of roadway sign at K-16/ K-4 intersection. KDOT will complete all recommendations by the end of the year with the exception of the driveway. The KDOT maintenance crew will evaluate whether they can move the entrance to the lagoons. No lighting was warranted at the K-16/ K-4 intersection due to low traffic counts and crash logs. Final reports for the speed study and safety study will be sent once the lagoon entrance has been evaluated.
- 6. Opioid Settlement** –Total received to date is \$2,952.96. \$842.44 expended. We received another payment of 545.56 in October.
- 7. American Rescue Plan Act (ARPA)** – Projects completed to date include: gWorks Software, RV Park Electrical Upgrade. Funds used to date: \$23,851.40. Projects pending to date include: KDOT TA Downtown Streetscape Project. Remaining Funds: \$152,106.96.
- 8. Automatic Water Meters** – 16 meters left to install.

**9. KDHE Lead & Copper** Lead & Copper Inventory due to KDHE by October 16, 2024. PEC awarded as Valley Falls consultant by KDHE Technical Assistance Grant. Kickoff meeting will be on November 21st.

**Public Works:**

**Water:**

Cleaned the water plant sedimentation basin and mixers  
Repaired water leak at 10th and Oak St  
Repaired a leak in the alley between Linn and Mulberry south of 9th Street  
Repaired a water leak next to the Township Hall  
Continue to monitor the lake/river levels on a daily basis

**Sewer:**

Continuing to discharge from the lagoon discharge rate is doing good with no obstructions  
Continuing to assist the sewer crew as needed for sewer repairs

**Streets:**

Continuing to fill potholes and water leak dig sites  
Started the repair of curbing and street at 7th and Linn

**Other:**

Burning the brush pile should have the dump back open by Friday  
Assisted the school with park clean up (Thank You to Dan Heinen for providing a dump truck)

**Police:**

- Tuesday PD, along with the Rec Commission, hosted a NARCAN event for the community. The speakers that spoke were Mrs. Davis, with Keepin Clean for Coop, and James Helton, who works for the Frontier Forensics in Jefferson County. Towards the end of the event, Dr. Ryder and his staff explained the NARCAN which was supplied by Chief Thompson of Wathena.
- Attended Corrections District #21 for NA/AA conference in Seneca on Saturday. I explained how the PD is using a proactive approach to the addicts in our community. Instead of waiting for an addict to commit a crime to have an interaction, we are having contact with them before those situations. We have two individuals that are attending and utilizing the resources we made available to them.

**Mayor:** No Report.

**Fire District:** No Report.

**Economic Development Board:** No Report

**Planning & Zoning Commission:** No Report

**City Council Comments:** No Comment

**ADJOURNMENT**

Gary made a motion to adjourn the meeting. Matt seconded the motion. Motion carried 4-0.

APPROVED: \_\_\_\_\_  
JEANETTE SHIPLEY, MAYOR

ATTEST: \_\_\_\_\_  
CHRISTINE WEISHAAR, CITY CLERK



*City of*  
**VALLEY FALLS**

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*Incorporated May 17, 1869*

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## **PUBLIC COMMENT POLICY**

**This is a business meeting of the governing body for the City of Valley Falls. We strive to run a smooth and efficient meeting.**

Public Comment is limited to 3 minutes per person. Speakers shall state their name and address. This is intended for citizens to express their views. City Council Members will not engage in dialogue with the speaker. Belligerent, rude, and offensive speakers will be stopped immediately. Citizen should reach out to City Council Members to have personal discussion of their concerns outside of City Council Meetings.

Any comment for agenda items shall be taken only during the specific agenda item. All questions posed during public forum should be answered within the specific agenda item by any City Council Member or followed up as needed by staff in a timely manner during regular business hours following the meeting.

Citizens desiring to comment on matters of a general nature, not specific to an agenda item, shall sign up in advance of the meeting & shall provide name and address, and the purpose or nature of the request. This request should be received by the City Administrator before Friday at noon preceding the meeting. No action or formal comment will be taken on such request at the council meeting. Staff will follow up in a timely manner during regular business hours following the meeting.

# 2024

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
31	1	2	3	4	5	6	28	29	30	31	1	2	3	25	26	27	28	29	1	2	31	1	2	3	4	5	6
7	8	9	10	11	12	13	4	5	6	7	8	9	10	3	4	5	6	7	8	9	7	8	9	10	11	12	13
14	15	16	17	18	19	20	11	12	13	14	15	16	17	10	11	12	13	14	15	16	14	15	16	17	18	19	20
21	22	23	24	25	26	27	18	19	20	21	22	23	24	17	18	19	20	21	22	23	21	22	23	24	25	26	27
28	29	30	31	1	2	3	25	26	27	28	29	1	2	24	25	26	27	28	29	30	28	29	30	1	2	3	4
May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
28	29	30	1	2	3	4	26	27	28	29	30	31	1	30	1	2	3	4	5	6	28	29	30	31	1	2	3
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30	31	1	23	24	25	26	27	28	29	28	29	30	31	1	2	3	25	26	27	28	29	30	31
September							October							November							December						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	29	30	1	2	3	4	5	27	28	29	30	31	1	2	1	2	3	4	5	6	7
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
29	30	1	2	3	4	5	27	28	29	30	31	1	2	24	25	26	27	28	29	30	29	30	31	1	2	3	4

## City Council Meetings

- Wednesday, January 3<sup>rd</sup>
- Wednesday, January 17<sup>th</sup>
- Wednesday, February 7<sup>th</sup>
- Wednesday, February 21<sup>st</sup>
- Wednesday, March 6<sup>th</sup>
- Wednesday, March 20<sup>th</sup>
- Wednesday, April 3<sup>rd</sup>
- Wednesday, April 17<sup>th</sup>
- Wednesday, May 1<sup>st</sup>
- Wednesday, May 15<sup>th</sup>
- Wednesday, June 5<sup>th</sup>
- Tuesday, June 18<sup>th</sup>
- Wednesday, July 3<sup>rd</sup>
- Wednesday, July 17<sup>th</sup>
- Wednesday, August 7<sup>th</sup>
- Wednesday, August 21<sup>st</sup>
- Wednesday, September 4<sup>th</sup>
- Wednesday, September 18<sup>th</sup>
- Wednesday, October 2<sup>nd</sup>
- Wednesday, October 16<sup>th</sup>
- Wednesday, November 6<sup>th</sup>
- Wednesday, November 20<sup>th</sup>
- Wednesday, December 4<sup>th</sup>
- Wednesday, December 18<sup>th</sup>

## Court Dates

- Wednesday, January 31<sup>st</sup>
- Wednesday, February 28<sup>th</sup>
- Wednesday, March 27<sup>th</sup>
- Wednesday, April 24<sup>th</sup>
- Wednesday, May 29<sup>th</sup>
- Wednesday, June 26<sup>th</sup>
- Wednesday, July 31<sup>st</sup>
- Wednesday, August 28<sup>th</sup>
- Wednesday, September 25<sup>th</sup>
- Wednesday, October 30<sup>th</sup>
- Wednesday, November 27<sup>th</sup>
- No court in December.

## Observed Holidays

- Monday, January 1<sup>st</sup> – New Years
- Monday, January 15<sup>th</sup> – MLK, Jr Day
- Friday, March 29<sup>th</sup> – Good Friday
- Monday, May 27<sup>th</sup> – Memorial Day
- Wednesday, June 19<sup>th</sup> – Juneteenth
- Thursday, July 4<sup>th</sup> – Independence Day
- Monday, September 2<sup>nd</sup> – Labor Day
- Monday, November 11<sup>th</sup> – Veterans Day
- Thursday, November 28<sup>th</sup> – Thanksgiving
- Friday, November 29<sup>th</sup> – Thanksgiving
- Tuesday, December 24<sup>th</sup> – Christmas Eve
- Wednesday, December 25<sup>th</sup> – Christmas





**TBL SYSTEMS**  
INTEGRATED INTELLIGENCE

# Electronic Adjudication Platform Quote

TBL Systems, Inc.  
Mobile Law Enforcement Systems

Date: May 4, 2023  
Quote #: 23003412-01  
Customer ID: NKCPD  
\*Quote Valid For 60 Days

Vendor: TBL Systems, Inc.  
[www.tblsys.com](http://www.tblsys.com)  
1171 E. Rancho Vistoso Blvd Ste. 159  
Oro Valley, AZ 85755  
855-844-6258

Quote For: Valley Falls, KS PD  
Attn: Chief Carrie Clark  
2020 Howell St.  
North Kansas City, MO 64116  
785-640-3250

Agency: Valley Falls, PD	Shipping Terms Delivery	Delivery Date 7/1/23
Payment Terms NET 30 days	Project Name VFDPKS	Reference VFDPKS

Qty	Item #	Description	Unit Price	Line Total
1.00	ECITE-M	<b>Mobile + web eCitation, summons, stop report, warning, + Digital Evidence Package + Court Portal + Prosecutor Portal:</b> Mobile eWarning, eCitation: Annual license, updates and upgrades - Includes Level 3 Support - up to 5 total users.	\$ 2,900.00	\$ 2,900.00
1.00	SPPRT	<b>Support: Level 2 Enterprise Agreement -</b> 8x5 Help Desk and Email support 9am-5pm M-F minus holidays - up to 5 total users	\$ 300.00	\$ 300.00
1.00	ENG*	<b>Level 1 Engineering Hours:</b> eCitation and Stop Report optimization. Further Integrations with Court and MULES	\$ 380.00	\$ 380.00
1.00	ENG**	<b>Level 2 Engineering Hours:</b> eCitation and Stop Report optimization. Further Integrations with Court and MULES - Connect With Current Interface	\$ 180.00	\$ 180.00

First Year Subtotal	\$ 3,760.00
Sales Tax	-
<b>First Year Total</b>	<b>3,760.00</b>
<b>Annual Recurring***</b>	<b>\$ 3,424.00</b>

\* 1 Eng hours per year are recurring for maintenance  
\*\* 1 Eng hours per year are recurring for maintenance  
\*\*\* annual license fee increase estimate (tied to CPI)



## Lexipol Law Enforcement Services

EMC wants to make it easy for you to create comprehensive policy manuals and provide training for your officers. That's why we've partnered with Lexipol, LLC, the leading provider of policy management resources for law enforcement, to provide you with discounted access to their services.

### Custom Policy Content

Lexipol provides state-specific law enforcement policy manuals written by legal and public safety professionals. The comprehensive policies are continuously updated to comply with current legislation and case decisions.

### Policy Implementation Service

Lexipol's experienced staff will assist in the implementation of your manual, allowing your officers to focus on protecting your community.

### Policy Training

The daily 2-minute training exercises will bring your manual into practice through real-life, high-risk scenarios. Each month, 30 daily customizable training scenarios are sent to the subscriber on topics such as use of force, vehicle operation and discriminatory harassment.

### Discounted Pricing, Plus Premium Credit

EMC public entity law enforcement policyholders receive a 10% discount on Lexipol services. Agencies that maintain their subscription are also eligible for a 10% premium credit.\*

### Getting Enrolled Is Easy!

Contact Lexipol at 844-312-9500 or visit [lexipol.com](http://lexipol.com), and tell them you are an EMC Insurance Companies policyholder to get enrolled.

Lexipol is currently unavailable in Nebraska, South Dakota and Kentucky.

\*Proof of implementation and training must be provided to EMC to receive premium credit.



Over  
**150**  
policies based on federal  
and state statutes

**360**  
customizable, 2-minute  
training exercises

**10%**  
discount, plus 10%  
premium credit\*

## Contact Us

Contact your EMC loss control representative for more information.

**EMC Insurance Companies**  
717 Mulberry Street  
Des Moines, IA 50309  
800-447-2295 • 515-280-2511

[www.emcins.com](http://www.emcins.com)



INDEPENDENT  
INSURANCE AGENTS



# SOLUTIONS PROPOSAL



**PREPARED FOR:**

Valley Falls Police Department  
Chief Carrie Clark  
chiefclark@valleyfalls.org  
(785) 945-3434

**PREPARED BY:**

Rosemarie Curran  
rcurran@lexipol.com  
(949) 272-5818

2611 Internet Blvd, Ste 100  
Frisco, Texas 75034  
(844) 312-9500  
www.lexipol.com

## Executive Summary

Public safety agencies and local government organizations today face challenges of keeping personnel safe and healthy, reducing risk and maintaining a positive reputation. Add to that the dynamically changing legislative landscape and evolving best practices, and even the most progressive, forward-thinking departments can struggle to keep up.

Lexipol's solutions are designed to save you time and money while protecting your personnel and your community. Our team consists of professionals with expertise in public safety law, policy, state and federal accreditation, training, mental and physical wellness and grants. We continually monitor changes and trends in legislation, case law and best practices and use this knowledge to create policies, training, wellness resources and funding services that minimize risk and help you effectively serve your community.

### **THE LEXIPOL ADVANTAGE**

Lexipol was founded by public safety experts who saw a need for a better, safer way to run a public safety agency. Since the company launch in 2003, Lexipol has grown to form an entire risk management solution for public safety and local government. Today, we serve more than 10,000 agencies and municipalities and 2 million public safety and government professionals with a range of informational and technological solutions to meet the challenges facing these dynamic industries. In addition to providing policy management, accreditation, online training, wellness resources, and grant assistance, we provide 24/7 industry news and analysis through the digital communities Police1, FireRescue1, Corrections1, EMS1 and Gov1.

Our customers choose Lexipol to make an investment in the safety and security of their personnel, their agencies and their communities. We help agencies address issues that create substantial risk, including:

- Inconsistent and outdated policies
- Lack of technology to easily update and issue policies and training electronically
- Unchecked mental health needs of staff
- Difficulty keeping up with new and changing legislation and practices
- Inability to produce policy acknowledgment and training documentation
- Unfamiliarity of city legal resources with the intricacies of public safety law
- The need to secure grant funding for critical equipment, infrastructure and personnel

Lexipol is backed by the expertise of 440 employees with more than 2,075 years of combined experience in constitutional law, civil rights, ADA and discrimination, mental health, psychology, labor negotiations, Internal Affairs, use of force, hazmat, instructional design, federal and state grants and a whole lot more. That means no more trying to figure out policy, achieve accreditation, develop training or wellness content, or secure funding on your own. You can draw on the experience of our dedicated team members who have researched, taught and lived these issues.

We look forward to working with Valley Falls Police Department to address your unique challenges.

## Scope of Services

### **Law Enforcement State Accreditation Subscription Service**

The complex nature of the accreditation process necessitates having an experienced partner to plan and guide your progress. Lexipol's Law Enforcement State Accreditation Subscription Service is designed to provide collaborative support, knowledge and expertise to enhance the effectiveness of your agency's accreditation team.

- Dedicated, experienced accreditation project manager to help you prepare for and pass the accreditation assessment
- Assistance and oversight in collecting and cataloging proper proofs of compliance
- Facilitation of a mock accreditation assessment
- Personal support and mentorship provided to the agency accreditation manager
- Policy Update Management - Start-to-finish project management on integration of policy updates into your existing manual, with collaborative review to ensure the updates meet your agency's needs
- Daily Training Bulletin Management - Adaptation of monthly Daily Training Bulletin packages to fit the parameters of your agency's policy content and issuing the monthly packages to personnel
- Customized Daily Training Bulletin completion reports, as well as agency-specific year-end data analysis
- Seamless integration with our policies, procedures, implementation, and training solutions to provide the complete accreditation package

### **Policy Manual**

Constitutionally sound, up-to-date policies are the foundation for consistent, safe public safety operations and are key to reducing risk and enhancing personnel and community safety. Lexipol's comprehensive policy manual covers all aspects of your agency's operations.

- More than 155 policies researched and written by public safety attorneys and subject matter experts
- Policies based on State and federal laws and regulations as well as nationwide best practices
- Content customized to reflect your agency's terminology and structure

### **Daily Training Bulletins (DTBs)**

Even the best policy manual lacks effectiveness if it's not backed by training. Lexipol's Daily Training Bulletins are designed to help your personnel learn and apply your agency's policy content through 2-minute training exercises.

- Scenario-based training ties policy to real-world applications
- Understanding and retention of policy content is improved via a singular focus on one distinct aspect of the policy
- Each Daily Training Bulletin concludes with a question that confirms the user understood the training objective
- Daily Training Bulletins can be completed via computers or from smartphones, tablets or other mobile devices
- Reports show completion of Daily Training Bulletins by agency member and topic

### **Policy Updates**

Lexipol's legal and content development teams continuously review state and federal laws and regulations, court decisions and evolving best practices. When needed, we create new and updated policies and provide them to your agency, making it simple and efficient to keep your policy content up to date.

- Updates delivered to you through Lexipol's web-based content delivery platform
- Changes presented in side-by-side comparison against existing policy so you can easily identify modifications/improvements
- Your agency can accept, reject or customize each update

### **Web-Based Delivery Platform and Mobile App (Knowledge Management System)**

Lexipol's online content delivery platform, called KMS, provides secure storage and easy access to all your policy and training content, and our KMS mobile app facilitates staff use of policies and training completion.

- Ability to edit and customize content to reflect your agency's mission and philosophy
- Efficient distribution of policies, updates and training to staff
- Archival and easy retrieval of all versions of your agency's policy manual
- Mobile app provides in-the-field access to policy and training materials

## Reports

Lexipol's Knowledge Management System provides intuitive reporting capabilities and easy-to-read reports that enhance command staff meetings and strategic planning.

- Track and report when your personnel have acknowledged policies and policy updates
- Produce reports showing completion of Daily Training Bulletins
- Sort reports by agency member, topic and other subgroups (e.g., shift, assignment)
- Reduce the time your supervisors spend verifying policy acknowledgement and training completion

## Supplemental Publication Service

Lexipol's Supplemental Publication Service (SPS) streamlines the storage of your agency's content, giving you one place to access procedures, guidelines, general orders, training guides or secondary policy manuals.

- Electronically links department-specific procedural or supplemental content to your policy manual
- Provides electronic issuance and tracking for your agency's procedural or supplemental content
- Allows you to create Daily Training Bulletins against your procedural content
- Designed for standard operating guidelines, procedures, general orders or field guides

## Law Enforcement Operations Procedures

To ensure consistent, effective and safe operations, a law enforcement agency's procedures should align with its policies and be accessible in an easy-to-understand format. Lexipol's Law Enforcement Procedure Guide and Framework, based on national best practices, gives you the guidance and a template to build such a procedure manual.

- More than 40 procedure guides designed to help you ensure your procedures follow important policy requirements and national best practices
- Each procedure provides an editable template to conveniently author new content and merge existing agency content
- Procedures are aligned with Lexipol policy requirements to address the most important operations of a law enforcement agency
- Well-structured and policy-aligned procedures enhance preparation for accreditation assessments

## Implementation Policy Tier I: High-Risk Policies

Benefit from our proven, systematic approach to implementing policies. Tier I represents about 20% of the manual, including foundational policies necessary to provide structure and authority to your policy manual, as well as policies addressing high-risk, low-frequency and high-risk, high-frequency incidents. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.

## Implementation Policy Tier II: High-Liability Policies

Benefit from our proven, systematic approach to implementing policies. Tier II represents about 20% of the manual, including policies that relate to common day-to-day calls for service that have a higher level of potential liability. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.

## Implementation Policy Tier III: Daily Operations Policies

Benefit from our proven, systematic approach to implementing policies. Tier III represents about 20% of the manual, including policies needed for orderly daily operations of your organization. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.

## Implementation Policy Tier IV: Defensibility Policies

Benefit from our proven, systematic approach to implementing policies. Tier IV represents about 20% of the manual, including policies essential to agency and agency member defensibility, including civil liability-related topics. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.

## Implementation Policy Tier V: Operational Consistency Policies

Benefit from our proven, systematic approach to implementing policies. Tier V represents about 20% of the manual, including policies needed to ensure operational consistency across your organization. You'll receive one-on-one collaborative assistance to help you review, customize and adopt the policies efficiently and effectively.

# Proposal

Prepared By: Rosemarie Curran  
 Phone: (949) 272-5818  
 Email: rcurran@lexipol.com

Quote #: Q-73161-1  
 Date: 11/27/2023  
 Valid Through: 2/25/2024

## Overview

Lexipol empowers first responders and public servants to best meet the needs of their residents safely and responsibly. We are the experts in policy, training and wellness support, committed to improving the quality of life for all community members. Our solutions include state-specific policies, online learning, behavioral health resources, funding assistance, and industry news and information offered through the websites Police1, FireRescue1, EMS1 and Corrections1. Lexipol serves more than 2 million public safety and government professionals in over 10,000 agencies and municipalities. The services proposed below are designed to meet your agency's specific goals and needs.

### LE Subscription w/o Procedudule Manual

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Annual Law Enforcement Policy Manual & Daily Training Bulletins (12 Months)	USD 2,994.00	10%	USD 299.40	USD 2,694.60
	<b>Subscription Line Items Total</b>			<b>USD 299.40</b>	<b>USD 2,694.60</b>
				<b>USD 299.40</b>	<b>USD 2,694.60</b>
<b>LE Subscription w/o Procedudule Manual Discount:</b>					USD 299.40
<b>LE Subscription w/o Procedudule Manual TOTAL:</b>					USD 2,694.60

### LE Subscription w/ Procedudule Manual

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Annual Law Enforcement Policy Manual & Daily Training Bulletins (12 Months)	USD 2,994.00	10%	USD 299.40	USD 2,694.60
1	Annual Law Enforcement Supplemental Manual(s) (12 Months)	USD 991.00	10%	USD 99.10	USD 891.90
1	Annual Law Enforcement Procedures (12 Months)	USD 349.00	10%	USD 34.90	USD 314.10
	<b>Subscription Line Items Total</b>			<b>USD 433.40</b>	<b>USD 3,900.60</b>
				<b>USD 433.40</b>	<b>USD 3,900.60</b>
<b>LE Subscription w/ Procedudule Manual Discount:</b>					USD 433.40
<b>LE Subscription w/ Procedudule Manual TOTAL:</b>					USD 3,900.60

## Implementation

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Law Enforcement Tier I Implementation	USD 8,632.00	20%	USD 1,726.40	USD 6,905.60
1	Law Enforcement Tier II Implementation	USD 3,918.00	20%	USD 783.60	USD 3,134.40
1	Law Enforcement Tier III Implementation	USD 2,802.00	20%	USD 560.40	USD 2,241.60
1	Law Enforcement Tier IV Implementation	USD 4,386.00	20%	USD 877.20	USD 3,508.80
1	Law Enforcement Tier V Implementation	USD 2,000.00	20%	USD 400.00	USD 1,600.00
	<b>One-Time Line Items Total</b>			<b>USD 4,347.60</b>	<b>USD 17,390.40</b>
				<b>USD 4,347.60</b>	<b>USD 17,390.40</b>
				<b>Implementation Discount:</b>	USD 4,347.60
				<b>Implementation TOTAL:</b>	USD 17,390.40

## Kansas Accrediation Support

QTY	DESCRIPTION	UNIT PRICE	DISC	DISC AMT	EXTENDED
1	Law Enforcement State Accreditation Subscription service (12 Months)	USD 7,500.00		USD 0.00	USD 7,500.00
	<b>Subscription Line Items Total</b>			<b>USD 0.00</b>	<b>USD 7,500.00</b>
				<b>USD 0.00</b>	<b>USD 7,500.00</b>
				<b>Kansas Accrediation Support TOTAL:</b>	USD 7,500.00

\*Law Enforcement pricing is based on 3 Law Enforcement Sworn Officers.

### Discount Notes

2023 Discount

### Notes

Implementation notes: Agency intends to start from scratch with Lexipol content and does not plan to have Lexipol bring over any of their existing content into their new Lexipol manual. As such, a Policy Cross Reference and Agency-Content Extraction are not included on this quote



11/20/2023

## **Comprehensive Plan Preparation for the City of Valley Falls Agreement of Deliverables and Budget**

PLAN836: Plan Making. Graduate Regional and Community Planning  
Assistant Professor Shakil Bin Kashem, PhD

Spring Semester 2024

Project Dates: January 2, 2024 – May 30, 2024

### Deliverables

PLAN836 will analyze and summarize the findings from a community survey (to be conducted by the City of Valley Falls); and hold two public engagement opportunities in the community; and record ideas brought forth in a comprehensive planning document. All work will be incorporated into the course curriculum, with in and out of class time dedicated to the project. All work will be completed by students.

Products likely will include land use maps and a comprehensive plan document for Valley Falls, KS. The comprehensive plan will elaborate existing community needs, future growth opportunities and challenges, and proposed strategies for economic development, housing, infrastructure, and other broad sectors. The outline of the plan document will be determined through initial public engagement and consultation with the City of Valley Falls.

The City of Valley Falls will receive copies of all posters and reports generated by the students.

### Public Meetings and Site Visits

Students and instructor will make at least two collective trips to Valley Falls. The first trip, tentatively on Wednesday February 7 (alt. Wednesday February 14), will be to: a) host a public input meeting, and 2) having a tour and create an inventory and analysis of the existing infrastructure, town, and neighboring conditions. The second trip, tentatively will occur in the last week of April, providing students the opportunity to present their collective body of work to Valley Falls stakeholders.\*

\*Should there be the need to cancel either day (ex. inclement weather), a make-up date will be selected based on student, instructor, and city schedules; parties will attend as able.

### Expectations from the City of Valley Falls

The City of Valley Falls will conduct a community survey and will share the survey responses with the instructor before January 16, 2024 (start of Spring 2024 semester). The modality of the survey and survey questionnaire can be determined by the city. The city

will also provide a physical space for KSU students and faculty to meet/present in. In addition, they will help facilitate the advertisement campaign to invite/encourage community stakeholders to be present at scheduled public events. For example, this will include the distribution of flyers and/or the inclusion of meeting announcements in any relevant community bulletins and social media outlets. In addition to the general public, we also request the presence of official city representatives at the meetings.

Budget = \$2,916 *includes:*

Travel = **\$384**

**Instructor and Student Trips**

The instructor and students will arrange their own travel via rental vehicles.

Estimated 2 vehicles (3-4 people per vehicle) making two trips a piece.

2 vehicles x 2 trips x \$60/day rental cost = \$240

180 miles (per round trip) x 2 trips x 0.20\$/mile x 2 vehicles = \$144

The cost for any additional site visits will be self-funded by the individual students.

Printing = **\$560**

**Booklet**

The final plan document will be printed as a booklet (along with soft copy) and, with pictures and/or graphics on pages, some in color, binding, possible larger (fold out) pages for maps. Details of documents to be determined, but based on similar documents in the past, costs estimated not to exceed \$40 per document to create. PLAN836 will print 12 copies; 10 for Valley Falls, 1 for class use, 1 for instructor records: 12 x \$40 = **\$480**

**Presentation Posters**

Students will present their findings and the plan in two (2) posters, roughly 36"x24". Color plotting done by the student run plot club costs approximately \$40 each. Total poster printing cost will be approximately **\$80**.

Professional editing = **\$0**

All documents will be 100% student generated, without professional editing by the course instructor or other outside parties. If professional editing is elected at a later time, costs can be negotiated outside of this agreement.

Without professional editing, this project will be treated by the instructors similar to any other student assignment – with class time spent on directions, help available in and outside of class (during office hours), but work quality ultimately completely

derived by student efforts [for better or worse] for which they will receive a letter grade for (“A” – “F”). There will be no guarantee to as where the final product will fall on that scale.

**Research, Scholarship, and Creative Activities (RSCA) = \$1,000**

Support to help fund additional related dissemination of materials from project which aids in RSCA efforts of the involved faculty and/or students. In addition, agreement to this document allows the instructors and/or students to utilize any material gathered for RSCA purposes.

This money is not salary, rather it will help support any additional related dissemination of the material for RSCA purposes, such as presentations at academic and/or professional conferences. Due to the needed additional time spent by the instructors to oversee projects of this nature, which go beyond core instructional/research/service duties, it is expected that their efforts are compensated with some RSCA support.

**Other = \$0**

There are no other items being proposed at this time. If Valley Falls should request additional items or services, we will draft an additional services proposal.

**KSU Facilities & Administrative (F&A) Costs @ 50% = \$972**

KSU's federally negotiated F&A rate is 50% Modified Total Direct Costs (MTDC).

**TOTAL PAID By Valley Falls, KS = \$2,916**

\$1,944 (sub-total) + \$972 (50% overhead) = \$2,916

Applications will open in 2024.

## MURAL & PUBLIC ART

**INTENT:** To activate public spaces through permanent mural and public art installations. For temporary, experimental projects in public spaces please apply Re-Imagined Spaces grant.

### DESCRIPTION

This program provides funding for communities to activate publicly accessible spaces for the purposes of artistic use and public programming. The program is designed to utilize permanent and semi-permanent arts installations to increase community vibrancy and provide space for artistic expression and public engagement.

### ELIGIBLE APPLICANTS

- Units of local government
- Economic/Community Development and Tourism non-profits (501c3)
- Federally recognized tribes

### PROJECT CRITERIA

Eligible projects may include:

- Permanent or Semi-permanent Installations
- Mural / Public Art Projects

Projects must activate a space through art, have a community engagement component, and be accessible to the public during a portion of the project length.

### Eligible Costs/Expenses

- Artist and consultant fees including travel expenses and accommodation expenses
- Expenses, including travel, related to employee professional development
- Applicable project materials and supplies
- Additional administrative costs (beyond annually budgeted general operating costs) related to the approved project.
- Allowable marketing expenses directly related to the approved project. (This does not include campaigns or materials used solely to raise awareness of the organization.)
- Equipment purchases under \$5,000.

### Ineligible Costs/Expenses include:

- General operating costs of an organization not directly related to the approved project. (Applicable general operating costs directly related to the approved project may account for no more than 50% of an applicant's cash match)
- Fundraising campaigns or related expenses, scholarships
- Concessions (e.g., food, T-shirts, other items for resale).
- Social functions, parties, receptions, fundraisers, or galas; Alcoholic beverages or food
- Construction, purchase, or renovation of facilities.
- Operating expenses for home offices
- Operating expenses for state operated facilities including, but not limited to, salary support and facility costs
- Projects by privately owned for-profit corporations
- Financing of political activities, lobbying
- Retroactive funding or debt reduction
- Honorariums (artists and contractors must be paid as fees for services rendered).

**MAXIMUM REQUEST:** \$10,000

**MATCH REQUIREMENT:** dollar for dollar (1:1)

The total project cost must be at least twice the amount of the grant request.

The match requirement must consist of at least 25% cash expenses provided by the applicant.

In-kind non-monetary donations and volunteer hours may be counted up to 75% of the required match.

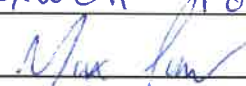
**MATCH EXCEPTION**

Organizations or projects in communities with populations of 15,000 or fewer:

In-kind non-monetary donations may be counted as 100% of the required match up to the initial \$7,500. Applicants must then provide 50% match in cash for exceeding grant amounts (\$7,501-\$10,000).

See Pilot Program General Guidelines and Policies for further information. Please contact KCAIC at [kcaic@ks.gov](mailto:kcaic@ks.gov) or 785.379.1608 with any questions

# ECONOMIC DEVELOPMENT INCENTIVE APPLICATION

<b>BUSINESS NAME:</b> Home Crowd Apparel	
<b>BUSINESS OWNER NAME:</b> Max & Stephen Pope	<b>CONTACT PHONE:</b> 386-679-3256
<b>CONTACT EMAIL:</b> zwordsurfer@gmail.com	
<b>BUSINESS ADDRESS:</b> STREET 415 Broadway St PO BOX	
<b>CITY:</b> Valley Falls	<b>STATE:</b> KS <b>ZIP:</b> 66088
<input type="checkbox"/> RENT <input checked="" type="checkbox"/> OWN	<b>BUILDING OWNER</b> (if different from business owner):
<b>BUSINESS PHONE:</b> 785 615 8461	<b>BUSINESS EMAIL:</b> max@homecrowdapparel.com
<b>BUSINESS WEBSITE:</b> etsy.com/shop/HomeCrowd	
<b>TYPE OF BUSINESS:</b> <input checked="" type="checkbox"/> RETAIL <input type="checkbox"/> OFFICE <input type="checkbox"/> MANUFACTURING <input type="checkbox"/> WAREHOUSE <input checked="" type="checkbox"/> OTHER: online	
<b>SERVICE/ PRODUCT:</b> apparel printing	<b># OF EMPLOYEES:</b> 3
<b>DAYS OF OPERATION:</b> 6 days/wk	<b>HOURS OF OPERATION:</b> 9A-6P
<b>INVESTMENTS:</b>	
Building machinery branding inventory infrastructure upgrades	
<b>TOTAL OF INVESTMENTS:</b> \$150,000. +	<b>SALES TAX # OR FEIN:</b>
<b>CONTACT NAME:</b> Maxwell Pope	<b>CONTACT PHONE:</b> 785 615 8461
<b>CONTACT EMAIL:</b> max@homecrowdapparel.com	
<b>Signature:</b> 	<b>Date:</b>
<b>Printed Name:</b> Maxwell Pope	<b>Title:</b> owner
11/16/23	

### Application must include:

- Sales Tax Certificate
- Kansas State Food License (if applicable)
- Utilities Application (if required)
- Building Permit (if applicable)

**For Office Use Only:**

Approved: YES NO DATE:

**Signature:** \_\_\_\_\_

City of Valley Falls Mayor -

# ECONOMIC DEVELOPMENT INCENTIVE APPLICATION

<b>BUSINESS NAME:</b> <i>Thistle and Thread, LLC.</i>	
<b>BUSINESS OWNER NAME:</b> <i>Megan Belveal Jessica Clark</i>	<b>CONTACT PHONE:</b> <i>785-224-7781 / 785-817-1641</i>
<b>CONTACT EMAIL:</b> <i>thistlethreadco@gmail.com</i>	
<b>BUSINESS ADDRESS:</b> STREET <i>407 Sycamore Street</i> PO BOX	
CITY <i>Valley Falls</i> STATE <i>KS</i> ZIP <i>66088</i>	
<input checked="" type="checkbox"/> RENT <input type="checkbox"/> OWN	<b>BUILDING OWNER</b> (If different from business owner): <i>Scott Coleman</i>
<b>BUSINESS PHONE:</b> <i>SAA</i>	<b>BUSINESS EMAIL:</b> <i>SAA</i>
<b>BUSINESS WEBSITE:</b> <i>www.thistleandthreadco.com</i>	
<b>TYPE OF BUSINESS:</b> <input checked="" type="checkbox"/> RETAIL <input type="checkbox"/> OFFICE <input type="checkbox"/> MANUFACTURING <input type="checkbox"/> WAREHOUSE <input type="checkbox"/> OTHER:	
<b>SERVICE/ PRODUCT:</b> <i>retail/sales</i>	<b># OF EMPLOYEES:</b> <i>2</i>
<b>DAYS OF OPERATION:</b> <i>W Th F S</i>	<b>HOURS OF OPERATION:</b> <i>W 3-7 T 3-7 F 12-7 S 9-1</i>
<b>INVESTMENTS:</b>	
<b>TOTAL OF INVESTMENTS:</b> <i>\$18-20k</i>	<b>SALES TAX # OR FEIN:</b> <i>A15009748</i>
<b>CONTACT NAME:</b> <i>SAA</i>	<b>CONTACT PHONE:</b> <i>SAA</i>
<b>CONTACT EMAIL:</b> <i>SAA</i>	
<b>Signature:</b> <i>M Belveal / Jessica Clark</i>	<b>Date:</b>
<b>Printed Name:</b> <i>Megan Belveal / Jessica Clark</i> <b>Title:</b>	<i>12-4-23</i>

**Application must include:**

- Sales Tax Certificate
- Kansas State Food License (if applicable)
- Utilities Application (if required)
- Building Permit (if applicable)

For Office Use Only:

Approved: YES NO DATE:

**Signature:** \_\_\_\_\_

City of Valley Falls Mayor -

November 27, 2023

Ms. Audree Guzman  
City of Valley Falls  
417 Broadway  
Valley Falls, KS 66616

RE: Pay Estimates #4 & #5  
Sanitary Sewer Rehabilitation Phase I  
PEC Project No. 200287-003

Dear Audree:

Please find attached Payment Estimates #4 & #5. This request has been reviewed by our office and we have discussed progress and quality with the resident observer. We believe this request should be recommended for payment based on our assessment of efforts and overall progress to date.

We would ask that you review the request and execute as appropriate.

The project payment summary is as follows:

Project Summary:

Original Contract	\$	1,585,218.19
<u>Change Orders</u>	\$	<u>132,720.00</u>
Current Contract Total	\$	1,717,938.19
Total Completed to date of Request No. 5	\$	960,873.37
Retainage (10%)	\$	96,087.24
<u>Previous Payments through #3</u>	\$	<u>518,809.33</u>
Amount Request #4	\$	167,893.58
<u>Amount Request #5</u>	\$	<u>178,082.22</u>
Total Amount Due	\$	<b>345,975.80</b>

If you have any questions, please call at your earliest convenience.

Sincerely,  
**Professional Engineering Consultants, P.A.**



Alex M. Darby, P.E.

AMD/tnn  
Attachments

Cc: Eric McCormack, Havens Construction Co., Inc

U:\Topeka\2020\200287\003\Admin\Contract\Pay Request\Pay Request \_SSRehabPhI PELtr - August - September.docx



**Contractor's Application for Payment**

<b>Owner:</b> <u>City of Valley Falls, KS</u>	<b>Owner's Project No.:</b> <u>C20 3043 01</u>
<b>Engineer:</b> <u>Professional Engineering Consultants</u>	<b>Engineer's Project No.:</b> <u>200287-002-6832</u>
<b>Contractor:</b> <u>Havens Construction Co., Inc.</u>	<b>Contractor's Project No.:</b> <u>23008A-SAN</u>
<b>Project:</b> <u>Sanitary Sewer Rehabilitation Phase 1</u>	
<b>Contract:</b> <u>200287-002-6832</u>	
<b>Application N°:</b> <u>FOUR</u>	<b>Application Date:</b> <u>9/22/2023</u>
<b>Application Period:</b> From <u>7/20/2023</u> to <u>8/20/2023</u>	


1. Original Contract Price	\$	1,585,218.19
2. Net change by Change Orders	\$	-
3. Current Contract Price (Line 1 + Line 2)	\$	1,585,218.19
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	763,003.23
5. Retainage		
a. <u>10%</u> X <u>\$ 763,003.23</u> Work Completed =	\$	76,300.32
b. _____ X <u>\$ -</u> Stored Materials =	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	76,300.32
6. Amount eligible to date (Line 4 - Line 5.c)	\$	686,702.91
7. Less previous payments (Line 6 from prior application)	\$	518,809.33
8. Amount due this application	\$	167,893.58
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$	898,515.28

**Contractor's Certification**

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** The Havens Construction Company, Inc.

**Signature:**  Eric J. McCormack Project Manager      **Date:** 9/22/2023

<p><b>Recommended by Engineer</b></p> <p>By: </p> <p>Title: <u>Project Manager</u></p> <p>Date: <u>11/27/2023</u></p> <p><b>Approved by Funding Agency</b></p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p><b>Approved by Owner</b></p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Valley Falls, Kansas	Owner's Project No.:	C20 3043 01
Engineer:	Professional Engineering Consultants, P.A.	Engineer's Project No.:	200287-002-6732
Contractor:	Havens Construction Co, Inc.	Contractor's Project No.:	23008A
Project:	Sanitary Sewer Rehabilitation Phase 1		
Contract:	200287-002-6732		

Application No.: 4 Application Period: From 6/20/2023 to 7/20/2023 Application Date: 8/21/2023

A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Item Quantity	Units	Contract Information		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
				Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
<b>Change Orders</b>											
1	Mobilization	1	LS	\$ 59,927.08	\$ 59,927.08	1	\$ 59,927.08		\$ 59,927.08	100%	\$ -
2	Sanitary Sewer Point Repair	20	EA	\$ 7,739.36	\$ 154,787.20	18	\$ 139,308.48		\$ 139,308.48	90%	\$ 15,478.72
3	8" Pipe Rehabilitation (CIPP Lining)	7769	LF	\$ 35.82	\$ 278,285.58		\$ -		\$ -	0%	\$ 278,285.58
4	10" Pipe Rehabilitation (CIPP Lining)	1458	LF	\$ 42.94	\$ 62,606.52		\$ -		\$ -	0%	\$ 62,606.52
5	16" Pipe Rehabilitation (CIPP Lining)	17	LF	\$ 503.64	\$ 8,561.88		\$ -		\$ -	0%	\$ 8,561.88
6	Sanitary Sewer Heaby Cleaning	1438	LF	\$ 7.00	\$ 10,066.00	563	\$ 3,941.00		\$ 3,941.00	39%	\$ 6,125.00
7	Sewer Service Reestablishment (CIPP)	224	EA	\$ 49.96	\$ 11,191.04		\$ -		\$ -	0%	\$ 11,191.04
8	Locate, Raise, and Rehab Buried Manhole	45	EA	\$ 7,499.01	\$ 337,455.45	20.89	\$ 156,654.32		\$ 156,654.32	46%	\$ 180,801.13
9	Locate, Raise, and Rehab Buried Manhole Extra Depth	180	VF	\$ 344.56	\$ 62,020.80	13.7	\$ 4,720.47		\$ 4,720.47	8%	\$ 57,300.33
10	Manhole Replacement (0-6 feet)	27	EA	\$ 9,761.75	\$ 263,567.25	20	\$ 195,235.00		\$ 195,235.00	74%	\$ 68,332.25
11	Manhole Replacement Extra Depth	31	VF	\$ 247.16	\$ 7,661.96	16.6	\$ 4,102.86		\$ 4,102.86	54%	\$ 3,559.10
12	Manhole Full Rehabilitation (0-6 feet)	34	EA	\$ 4,668.46	\$ 158,727.64	29.28	\$ 136,692.51		\$ 136,692.51	86%	\$ 22,035.13
13	Manhole Full Rehabilitation Extra Depth	210	VF	\$ 344.56	\$ 72,357.60	116.916	\$ 40,284.58		\$ 40,284.58	56%	\$ 32,073.02
14	Manhole Frame and Cover	4	4	\$ 1,381.20	\$ 5,524.80		\$ -		\$ -	0%	\$ 5,524.80
15	Manhole Step Removal	10	10	\$ 265.74	\$ 2,657.40	6	\$ 1,594.44		\$ 1,594.44	60%	\$ 1,062.96
16	Pre-Rehabilitation/Repair CCTV Inspection	11156	LF	\$ 2.50	\$ 27,890.00	5310	\$ 13,275.00		\$ 13,275.00	48%	\$ 14,615.00
17	Bypass Pumping	1	1	\$ 3,625.25	\$ 3,625.25		\$ -		\$ -	0%	\$ 3,625.25
18	Additional CCTV Inspection and Cleaning	6767	LF	\$ 2.50	\$ 16,917.50	2907	\$ 7,267.50		\$ 7,267.50	43%	\$ 9,650.00
19	Additional Manhole 3D Inspection	3	EA	\$ 1,594.46	\$ 4,783.38		\$ -		\$ -	0%	\$ 4,783.38
20	Traffic Control	1	LS	\$ 23,133.36	\$ 23,133.36		\$ -		\$ -	0%	\$ 23,133.36
21	Construction Staking	1	LS	\$ 9,566.72	\$ 9,566.72		\$ -		\$ -	0%	\$ 9,566.72
22	Seed, Fertilize, and Mulch	1	LS	\$ 2,840.81	\$ 2,840.81		\$ -		\$ -	0%	\$ 2,840.81
23	Erosion Control	1	LS	\$ 1,062.97	\$ 1,062.97		\$ -		\$ -	0%	\$ 1,062.97
<b>Change Order Totals</b>					\$ 1,585,218.19		\$ 763,003.23	\$ -	\$ 763,003.23		\$ 822,214.96

Original Contract and Change Orders

8	Locate, Raise, and Rehab Buried Manhole 0-6ft	45	EA	\$ 7,499.01	\$ 337,455.45	Current Period Quantity				Previous Quantity				Total Quantity To Date						
						Percent Breakdown			Total QTY	Extension	Percent Breakdown			Total QTY	Extension	Percent Breakdown			Total QTY	Extension
						69%	11%	20%			69%	11%	20%			69%	11%	20%		
						Raise Manhole To	Cementitious Line	Epoxy Line		Raise Manhole To	Cementitious Line	Epoxy Line		Raise Manhole To Grade	Cementitious Line	Epoxy Line				
Manhole 25						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 29						1	1	1	1	\$ 7,499.01				0	\$ -	1	1	1	1	\$ 7,499.01
Manhole 34						1	1	1	1	\$ 7,499.01				0	\$ -	1	1	1	1	\$ 7,499.01
Manhole 77						1	1	1	1	\$ 7,499.01				0	\$ -	1	1	1	1	\$ 7,499.01
Manhole 81									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 80-1									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 89									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 16						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 18									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 24						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 40									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 43									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 44						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 46						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 53						1	1	1	1	\$ 7,499.01				0	\$ -	1	1	1	1	\$ 7,499.01
Manhole 54						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 10						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 11									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 101									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 86						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 65						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 126						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 127						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 130						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 131						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 133						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 135						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 136									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 137									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 142									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 5						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 6						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 7						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 122									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 141-1									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 144						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 3						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 4						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 154						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 156						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 156-1						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 159									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 148									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 150									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 152									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 153									0	\$ -				0	\$ -	0	0	0	0	\$ -
Total QTY TD						28	7	4	20.89	\$ 156,654.32	0	0	0	0	\$ -	28	7	4	20.89	\$ 156,654.32

9	Locate, Raise, and Rehab Buried Manhole Extra Depth	180	VF	\$ 344.56	\$ 62,020.80	Current Period Breakdown				Previous Quantities				Total Quantities To Date			
						Percent Breakdown		Total QTY	Extension	Percent Breakdown		Total QTY	Extension	Percent Breakdown		Total QTY	Extension
						32%	68%			32%	68%			32%	68%		
						Cementitious Line	Epoxy Line			Cementitious Line	Epoxy Line			Cementitious Line	Epoxy Line		
Manhole 25						4		1.28	\$ 441.04			0	\$ -	4	0	1.28	\$ 441.04
Manhole 29						0.4	0.4	0.4	\$ 137.82			0	\$ -	0.4	0.4	0.4	\$ 137.82
Manhole 34						0.2	0.2	0.2	\$ 68.91			0	\$ -	0.2	0.2	0.2	\$ 68.91
Manhole 77						4.5	3.8	4.024	\$ 1,386.51			0	\$ -	4.5	3.8	4.024	\$ 1,386.51
Manhole 81								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 80-1								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 89								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 16						12		3.84	\$ 1,323.11			0	\$ -	12	0	3.84	\$ 1,323.11
Manhole 18								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 24						9		2.88	\$ 992.33			0	\$ -	9	0	2.88	\$ 992.33
Manhole 40								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 43								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 44								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 46								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 53						0.6	1.3	1.076	\$ 370.75			0	\$ -	0.6	1.3	1.076	\$ 370.75
Manhole 54								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 10								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 11								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 101								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 86								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 65								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 126								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 127								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 130								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 131								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 133								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 135								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 136								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 137								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 142								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 5								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 6								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 7								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 122								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 141-1								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 144								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 3								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 4								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 154								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 156								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 156-1								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 159								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 148								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 150								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 152								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 153								0	\$ -			0	\$ -	0	0	0	\$ -
Total QTY TD						30.7	5.7	13.7	\$ 4,720.47	0	0	0	\$ -	30.7	5.7	13.7	\$ 4,720.47

Quantity Breakdown for Selected Items

12	Manhole Full Rehabilitation (0-6 feet)	34	EA	\$ 4,668.46	\$ 158,727.64	Current Period Quantity					Previous Quantity					Total Quantity To Date				
						Percent Breakdown					Percent Breakdown					Percent Breakdown				
						47%	21%	32%	Total QTY	Extension	47%	21%	32%	Total QTY	Extension	47%	21%	32%	Total QTY	Extension
Manhole 59						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 67						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 68						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 74						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 75						1			0.47	\$ 2,194.18	0	\$ -	1	0	0.47	\$ 2,194.18				
Manhole 79						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 58						1	1		0.68	\$ 3,174.55	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 61						1	1		0.68	\$ 3,174.55	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 80						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 82						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 83						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 88						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 90						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 92						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 93						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 94						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 14						1	1		0.68	\$ 3,174.55	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 45						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 48						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 49						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 50						1			0.47	\$ 2,194.18	0	\$ -	1	0	0.47	\$ 2,194.18				
Manhole 63						1	1		0.68	\$ 3,174.55	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 64						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 84						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 85						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 95						1	1		0.68	\$ 3,174.55	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 96						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 97						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 9									0	\$ -	0	\$ -	0	0	0	\$ -				
Manhole 55						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 56						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 128						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 8						1			0.47	\$ 2,194.18	0	\$ -	1	0	0.47	\$ 2,194.18				
Manhole 140						1			0.47	\$ 2,194.18	0	\$ -	1	0	0.47	\$ 2,194.18				
Total QTY TD						33	29	24	29.28	\$ 136,692.51	0	\$ -	0	\$ -	33	29	0	21.6	\$ 100,838.74	

					Percent Breakdown				Percent Breakdown				Total Quantity Complete To Date				
					31%	69%			31%	69%			31%	69%			
13	Manhole Full Rehabilitation Extra Depth	210	VF	\$ 344.56	\$ 72,357.60	Cementitious Line	Epoxy Line	Total QTY	Extension	Cementitious Line	Epoxy Line	Total QTY	Extension	Cementitious Line	Epoxy Line	Total QTY	Extension
Manhole 59						2.4	2.8	2.676	\$ 922.04			0	\$ -	2.4	2.8	2.676	\$ 922.04
Manhole 67						1.5	1.5	1.5	\$ 516.84			0	\$ -	1.5	1.5	1.5	\$ 516.84
Manhole 68						9	8.7	8.793	\$ 3,029.72			0	\$ -	9	8.7	8.793	\$ 3,029.72
Manhole 74						6	6	6	\$ 2,067.36			0	\$ -	6	6	6	\$ 2,067.36
Manhole 75								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 79						14.5	14.5	14.5	\$ 4,996.12			0	\$ -	14.5	14.5	14.5	\$ 4,996.12
Manhole 58						4.4		1.364	\$ 469.98			0	\$ -	4.4	0	1.364	\$ 469.98
Manhole 61						4.5		1.395	\$ 480.66			0	\$ -	4.5	0	1.395	\$ 480.66
Manhole 80						0	0.5	0.345	\$ 118.87			0	\$ -	0	0.5	0.345	\$ 118.87
Manhole 82						2.5	2.8	2.707	\$ 932.72			0	\$ -	2.5	2.8	2.707	\$ 932.72
Manhole 83						4.5	4.3	4.362	\$ 1,502.97			0	\$ -	4.5	4.3	4.362	\$ 1,502.97
Manhole 88						3.3	2.7	2.886	\$ 994.40			0	\$ -	3.3	2.7	2.886	\$ 994.40
Manhole 90						4.6	4.9	4.807	\$ 1,656.30			0	\$ -	4.6	4.9	4.807	\$ 1,656.30
Manhole 92						2.5	2.5	2.5	\$ 861.40			0	\$ -	2.5	2.5	2.5	\$ 861.40
Manhole 93						3.8	3.7	3.731	\$ 1,285.55			0	\$ -	3.8	3.7	3.731	\$ 1,285.55
Manhole 94						7.7	7.7	7.7	\$ 2,653.11			0	\$ -	7.7	7.7	7.7	\$ 2,653.11
Manhole 14						3.1		0.961	\$ 331.12			0	\$ -	3.1	0	0.961	\$ 331.12
Manhole 45						4.5	4.4	4.431	\$ 1,526.75			0	\$ -	4.5	4.4	4.431	\$ 1,526.75
Manhole 48						5	5	5	\$ 1,722.80			0	\$ -	5	5	5	\$ 1,722.80
Manhole 49						6.8	6.7	6.731	\$ 2,319.23			0	\$ -	6.8	6.7	6.731	\$ 2,319.23
Manhole 50								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 63						3.3		1.023	\$ 352.48			0	\$ -	3.3	0	1.023	\$ 352.48
Manhole 64						9.6	9.5	9.531	\$ 3,284.00			0	\$ -	9.6	9.5	9.531	\$ 3,284.00
Manhole 84						4.8	4.7	4.731	\$ 1,630.11			0	\$ -	4.8	4.7	4.731	\$ 1,630.11
Manhole 85						0.4	0.5	0.469	\$ 161.60			0	\$ -	0.4	0.5	0.469	\$ 161.60
Manhole 95						13.5		4.185	\$ 1,441.98			0	\$ -	13.5	0	4.185	\$ 1,441.98
Manhole 96						3.6	3.6	3.6	\$ 1,240.42			0	\$ -	3.6	3.6	3.6	\$ 1,240.42
Manhole 97						0.2	0.2	0.2	\$ 68.91			0	\$ -	0.2	0.2	0.2	\$ 68.91
Manhole 9						4		1.24	\$ 427.25			0	\$ -	4	0	1.24	\$ 427.25
Manhole 55						4	3.7	3.793	\$ 1,306.92			0	\$ -	4	3.7	3.793	\$ 1,306.92
Manhole 56						2.1	2.5	2.376	\$ 818.67			0	\$ -	2.1	2.5	2.376	\$ 818.67
Manhole 128						4	3.1	3.379	\$ 1,164.27			0	\$ -	4	3.1	3.379	\$ 1,164.27
Manhole 8								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 140								0	\$ -			0	\$ -	0	0	0	\$ -
Total QTY TD					140.1	106.5	116.916	\$ 40,284.58	0	0	0	\$ -	140.1	106.5	116.916	\$ 40,284.58	

*Daryl Kobzar*


**Contractor's Application for Payment**

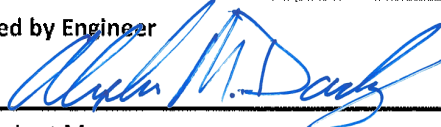
<b>Owner:</b> <u>City of Valley Falls, KS</u>	<b>Owner's Project No.:</b> <u>C20 3043 01</u>
<b>Engineer:</b> <u>Professional Engineering Consultants</u>	<b>Engineer's Project No.:</b> <u>200287-002-6832</u>
<b>Contractor:</b> <u>Havens Construction Co., Inc.</u>	<b>Contractor's Project No.:</b> <u>23008A-SAN</u>
<b>Project:</b> <u>Sanitary Sewer Rehabilitation Phase 1</u>	
<b>Contract:</b> <u>200287-002-6832</u>	
<b>Application N:</b> <u>FIVE</u>	<b>Application Date:</b> <u>10/25/2023</u>
<b>Application Period:</b> From <u>8/21/2023</u> to <u>9/20/2023</u>	

1. Original Contract Price	\$	1,585,218.19
2. Net change by Change Orders	\$	132,720.00
3. Current Contract Price (Line 1 + Line 2)	\$	1,717,938.19
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	960,872.37
5. Retainage		
a. <u>10%</u> X <u>\$ 960,872.37</u> Work Completed =	\$	96,087.24
b. _____ X <u>\$ -</u> Stored Materials =	\$	-
c. Total Retainage (Line 5.a + Line 5.b)	\$	96,087.24
6. Amount eligible to date (Line 4 - Line 5.c)	\$	864,785.13
7. Less previous payments (Line 6 from prior application)	\$	686,702.91
8. Amount due this application	\$	178,082.22
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$	853,153.06

**Contractor's Certification**  
 The undersigned Contractor certifies, to the best of its knowledge, the following:  
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;  
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and  
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**Contractor:** The Havens Construction Company, Inc.

**Signature:**  Eric J. McCormack Project Manager      **Date:** 10/30/2023

<p><b>Recommended by Engineer</b></p> <p>By: </p> <p>Title: <u>Project Manager</u></p> <p>Date: <u>11/27/2023</u></p> <p><b>Approved by Funding Agency</b></p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>	<p><b>Approved by Owner</b></p> <p>By: _____</p> <p>Title: _____</p> <p>Date: _____</p>
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Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Valley Falls, Kansas	Owner's Project No.:	C20 3043 01
Engineer:	Professional Engineering Consultants, P.A.	Engineer's Project No.:	200287-002-6732
Contractor:	Havens Construction Co, Inc.	Contractor's Project No.:	23008A
Project:	Sanitary Sewer Rehabilitation Phase 1		
Contract:	200287-002-6732		

Application No.: 5 Application Period: From 6/20/2023 to 9/20/2023 Application Date: 10/24/2023

A	B	C	D	E	F	G	H	I	J	K	L		
Bid Item No.	Description	Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Contract Information		Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
						Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)						
<b>Original Contract</b>													
1	Mobilization	1	LS	\$ 59,927.08	\$ 59,927.08		1	\$ 59,927.08		\$ 59,927.08	100%	\$ -	
2	Sanitary Sewer Point Repair	20	EA	\$ 7,739.36	\$ 154,787.20		20	\$ 154,787.20		\$ 154,787.20	100%	\$ -	
3	8" Pipe Rehabilitation (CIPP Lining)	7769	LF	\$ 35.82	\$ 278,285.58			\$ -		\$ -	0%	\$ 278,285.58	
4	10" Pipe Rehabilitation (CIPP Lining)	1458	LF	\$ 42.94	\$ 62,606.52			\$ -		\$ -	0%	\$ 62,606.52	
5	16" Pipe Rehabilitation (CIPP Lining)	17	LF	\$ 503.64	\$ 8,561.88			\$ -		\$ -	0%	\$ 8,561.88	
6	Sanitary Sewer Heaby Cleaning	1438	LF	\$ 7.00	\$ 10,066.00		1757	\$ 12,299.00		\$ 12,299.00	122%	\$ (2,233.00)	
7	Sewer Service Reestablishment (CIPP)	224	EA	\$ 49.96	\$ 11,191.04			\$ -		\$ -	0%	\$ 11,191.04	
8	Locate, Raise, and Rehab Buried Manhole	45	EA	\$ 7,499.01	\$ 337,455.45			\$ 222,645.61		\$ 222,645.61	66%	\$ 114,809.84	
9	Locate, Raise, and Rehab Buried Manhole Extra Depth	180	VF	\$ 344.56	\$ 62,020.80			\$ 14,676.88		\$ 14,676.88	24%	\$ 47,343.92	
10	Manhole Replacement (0-6 feet)	27	EA	\$ 9,761.75	\$ 263,567.25		22	\$ 214,758.50		\$ 214,758.50	81%	\$ 48,808.75	
11	Manhole Replacement Extra Depth	31	VF	\$ 247.16	\$ 7,661.96			\$ 3,633.25		\$ 3,633.25	47%	\$ 4,028.71	
12	Manhole Full Rehabilitation (0-6 feet)	34	EA	\$ 4,668.46	\$ 158,727.64			\$ 143,415.09		\$ 143,415.09	90%	\$ 15,312.55	
13	Manhole Full Rehabilitation Extra Depth	210	VF	\$ 344.56	\$ 72,357.60			\$ 47,671.60		\$ 47,671.60	66%	\$ 24,686.00	
14	Manhole Frame and Cover	4	4	\$ 1,381.20	\$ 5,524.80			\$ -		\$ -	0%	\$ 5,524.80	
15	Manhole Step Removal	10	10	\$ 265.74	\$ 2,657.40		9	\$ 2,391.66		\$ 2,391.66	90%	\$ 265.74	
16	Pre-Rehabilitation/Repair CCTV Inspection	11156	LF	\$ 2.50	\$ 27,890.00		9185.6	\$ 22,964.00		\$ 22,964.00	82%	\$ 4,926.00	
17	Bypass Pumping	1	1	\$ 3,625.25	\$ 3,625.25			\$ -		\$ -	0%	\$ 3,625.25	
18	Additional CCTV Inspection and Cleaning	6767	LF	\$ 2.50	\$ 16,917.50		11337	\$ 28,342.50		\$ 28,342.50	168%	\$ (11,425.00)	
19	Additional Manhole 3D Inspection	3	EA	\$ 1,594.46	\$ 4,783.38			\$ -		\$ -	0%	\$ 4,783.38	
20	Traffic Control	1	LS	\$ 23,133.36	\$ 23,133.36			\$ -		\$ -	0%	\$ 23,133.36	
21	Construction Staking	1	LS	\$ 9,566.72	\$ 9,566.72			\$ -		\$ -	0%	\$ 9,566.72	
22	Seed, Fertilize, and Mulch	1	LS	\$ 2,840.81	\$ 2,840.81			\$ -		\$ -	0%	\$ 2,840.81	
23	Erosion Control	1	LS	\$ 1,062.97	\$ 1,062.97			\$ -		\$ -	0%	\$ 1,062.97	
<b>Original Contract Totals</b>					\$ 1,585,218.19			\$ 927,512.37	\$ -	\$ 927,512.37		\$ 657,705.82	
<b>Allowance Items</b>													
1	Install Toilet Bowl Drops	2	EA	\$ 2,760.00	\$ 5,520.00		1	\$ 2,760.00		\$ 2,760.00	50%	\$ 2,760.00	
1	Additional Price to Remove and Install Concrete Section for RTG Manhole	1	LS	\$ 1,800.00	\$ 1,800.00		1	\$ 1,800.00		\$ 1,800.00	100%	\$ -	
2	Install Cleanouts	3	EA	\$ 7,000.00	\$ 21,000.00			\$ -		\$ -	0%	\$ 21,000.00	
2	Pricing for P-Trap Removal and Full Rehab In Lieu of Full Replacement Manholes - 60, 129, 134	3	EA	\$ 9,200.00	\$ 27,600.00		3	\$ 27,600.00		\$ 27,600.00	100%	\$ -	
3	Pipe Bursting	420	LF	\$ 180.00	\$ 75,600.00			\$ -		\$ -	0%	\$ 75,600.00	
3	Additional LF Beyond 10' Point Repair	4	LF	\$ 300.00	\$ 1,200.00		4	\$ 1,200.00		\$ 1,200.00	100%	\$ -	
<b>Allowance Totals</b>					\$ 132,720.00			\$ 33,360.00	\$ -	\$ 33,360.00		\$ 99,360.00	
<b>Original Contract and Allowance</b>													

This hereby signifies acceptance of the quantities listed: *Daryl Kobzar*



8	Locate, Raise, and Rehab Buried Manhole 0-6ft	45	EA	\$ 7,499.01	\$ 337,455.45	Current Period Quantity					Previous Quantity					Total Quantity To Date				
						Percent Breakdown			Total QTY	Extension	Percent Breakdown			Total QTY	Extension	Percent Breakdown			Total QTY	Extension
						69%	11%	20%			69%	11%	20%			69%	11%	20%		
						Raise Manhole To	Cementitious Line	Epoxy Line		Raise Manhole To	Cementitious Line	Epoxy Line		Raise Manhole To Grade	Cementitious Line	Epoxy Line				
Manhole 25						1	1	1	1	\$ 7,499.01				0	\$ -	1	1	1	1	\$ 7,499.01
Manhole 29						1	1	1	1	\$ 7,499.01				0	\$ -	1	1	1	1	\$ 7,499.01
Manhole 34						1	1	1	1	\$ 7,499.01				0	\$ -	1	1	1	1	\$ 7,499.01
Manhole 77						1	1	1	1	\$ 7,499.01				0	\$ -	1	1	1	1	\$ 7,499.01
Manhole 81 (RFS - Lamphole)									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 80-1 (RFS - Storm MH)									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 89 (RFS - Lamphole)									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 16						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 18 (RFS - Doesn't Exist)									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 24						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 40						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 43						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 44						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 46						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 53						1	1	1	1	\$ 7,499.01				0	\$ -	1	1	1	1	\$ 7,499.01
Manhole 54						1			0.69	\$ 5,174.32				0	\$ -	1	0	0	0.69	\$ 5,174.32
Manhole 10						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 11						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 101 (Suspected Doesn't Exist)									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 86						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 65						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 126						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 127						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 130						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 131						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 133						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 135						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 136 (Doesn't Exist)									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 137 (Doesn't Exist)									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 142									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 5						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 6						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 7						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 122 (RFS - Lamphole)									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 141-1						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 144						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 3						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 4						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 154						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 156						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 156-1						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 159						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 148									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 150									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 152						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 153									0	\$ -				0	\$ -	0	0	0	0	\$ -
Manhole 8 Originally Full Rehab and was Flipped to Rais to Grade						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Manhole 9 Flipped To Raise To Grade						1	1		0.8	\$ 5,999.21				0	\$ -	1	1	0	0.8	\$ 5,999.21
Total QTY TD						36	35	5	29.69	\$ 222,645.61	0	0	0	0	\$ -	36	35	5	29.69	\$ 222,645.61

9	Locate, Raise, and Rehab Buried Manhole Extra Depth	180	VF	\$ 344.56	\$ 62,020.80	Current Period Breakdown				Previous Quantities				Total Quantities To Date			
						Percent Breakdown		Total QTY	Extension	Percent Breakdown		Total QTY	Extension	Percent Breakdown		Total QTY	Extension
						32%	68%			32%	68%			32%	68%		
						Cementitious Line	Epoxy Line			Cementitious Line	Epoxy Line			Cementitious Line	Epoxy Line		
Manhole 25						4	4	4	\$ 1,378.24			0	\$ -	4	4	4	\$ 1,378.24
Manhole 29						0.4	0.4	0.4	\$ 137.82			0	\$ -	0.4	0.4	0.4	\$ 137.82
Manhole 34						0.2	0.2	0.2	\$ 68.91			0	\$ -	0.2	0.2	0.2	\$ 68.91
Manhole 77						4.5	3.8	4.024	\$ 1,386.51			0	\$ -	4.5	3.8	4.024	\$ 1,386.51
Manhole 81 (RFS - Lamphole)								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 80-1 (RFS - Storm MH)								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 89 (RFS - Lamphole)								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 16						12		3.84	\$ 1,323.11			0	\$ -	12	0	3.84	\$ 1,323.11
Manhole 18 (RFS - Doesn't Exist)								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 24						9		2.88	\$ 992.33			0	\$ -	9	0	2.88	\$ 992.33
Manhole 40						1.5		0.48	\$ 165.39			0	\$ -	1.5	0	0.48	\$ 165.39
Manhole 43						1.5		0.48	\$ 165.39			0	\$ -	1.5	0	0.48	\$ 165.39
Manhole 44						1		0.32	\$ 110.26			0	\$ -	1	0	0.32	\$ 110.26
Manhole 46						3		0.96	\$ 330.78			0	\$ -	3	0	0.96	\$ 330.78
Manhole 53						0.6	1.3	1.076	\$ 370.75			0	\$ -	0.6	1.3	1.076	\$ 370.75
Manhole 54								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 10						1.5		0.48	\$ 165.39			0	\$ -	1.5	0	0.48	\$ 165.39
Manhole 11						5		1.6	\$ 551.30			0	\$ -	5	0	1.6	\$ 551.30
Manhole 101 (Suspected Doesn't Exist)								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 86						0		0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 65						13.6		4.352	\$ 1,499.53			0	\$ -	13.6	0	4.352	\$ 1,499.53
Manhole 126						8.5		2.72	\$ 937.20			0	\$ -	8.5	0	2.72	\$ 937.20
Manhole 127						2.7		0.864	\$ 297.70			0	\$ -	2.7	0	0.864	\$ 297.70
Manhole 130						2.4		0.768	\$ 264.62			0	\$ -	2.4	0	0.768	\$ 264.62
Manhole 131						0		0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 133						7.5		2.4	\$ 826.94			0	\$ -	7.5	0	2.4	\$ 826.94
Manhole 135						7.8		2.496	\$ 860.02			0	\$ -	7.8	0	2.496	\$ 860.02
Manhole 136 (Doesn't Exist)								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 137 (Doesn't Exist)								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 142								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 5						2		0.64	\$ 220.52			0	\$ -	2	0	0.64	\$ 220.52
Manhole 6						1.5		0.48	\$ 165.39			0	\$ -	1.5	0	0.48	\$ 165.39
Manhole 7						1		0.32	\$ 110.26			0	\$ -	1	0	0.32	\$ 110.26
Manhole 122 (RFS - Lamphole)								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 141-1						0		0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 144						1		0.32	\$ 110.26			0	\$ -	1	0	0.32	\$ 110.26
Manhole 3						0		0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 4						0		0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 154						1		0.32	\$ 110.26			0	\$ -	1	0	0.32	\$ 110.26
Manhole 156						2.7		0.864	\$ 297.70			0	\$ -	2.7	0	0.864	\$ 297.70
Manhole 156-1						2.3		0.736	\$ 253.60			0	\$ -	2.3	0	0.736	\$ 253.60
Manhole 159						6.8		2.176	\$ 749.76			0	\$ -	6.8	0	2.176	\$ 749.76
Manhole 148								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 150								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 152						1		0.32	\$ 110.26			0	\$ -	1	0	0.32	\$ 110.26
Manhole 153								0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 8 Originally Full Rehab and was Flipped to Rais to Grade						5.5		1.76	\$ 606.43			0	\$ -	5.5	0	1.76	\$ 606.43
Manhole 9 Flipped To Raise To Grade						1		0.32	\$ 110.26			0	\$ -	1	0	0.32	\$ 110.26
Total QTY TD						112.5	9.7	42.596	\$ 14,676.88	0	0	0	\$ -	112.5	9.7	42.596	\$ 14,676.88

Quantity Breakdown for Selected Items

12	Manhole Full Rehabilitation (0-6 feet)	34	EA	\$ 4,668.46	\$ 158,727.64	Current Period Quantity					Previous Quantity					Total Quantity To Date				
						Percent Breakdown					Percent Breakdown					Percent Breakdown				
						47%	21%	32%	Total QTY	Extension	47%	21%	32%	Total QTY	Extension	47%	21%	32%	Total QTY	Extension
Manhole 59						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 67						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 68						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 74						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 75						1	1	0.68	\$ 3,174.55	0	\$ -	1	1	0.68	\$ 3,174.55					
Manhole 79						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 58						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 61						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 80						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 82						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 83						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 88						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 90						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 92						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 93						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 94						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 14						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 45						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 48						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 49						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 50						1	1	0.68	\$ 3,174.55	0	\$ -	1	1	0.68	\$ 3,174.55					
Manhole 63						1	1	0.68	\$ 3,174.55	0	\$ -	1	1	0.68	\$ 3,174.55					
Manhole 64						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 84						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 85						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 95						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 96						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 97						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 9 Flipped To Raise To Grade						0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -					
Manhole 55						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 56						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 128						1	1	1	1	\$ 4,668.46	0	\$ -	1	1	0.68	\$ 3,174.55				
Manhole 8 Flipped To Raise To Grade						0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -					
Manhole 140						1	1	0.68	\$ 3,174.55	0	\$ -	1	1	0.68	\$ 3,174.55					
Total QTY TD						32	32	28	30.72	\$ 143,415.09	0	0	0	0	\$ -	32	32	0	21.76	\$ 101,585.69

		Percent Breakdown				Percent Breakdown				Total Quantity Complete To Date							
		31%	69%			31%	69%			31%	69%						
13	Manhole Full Rehabilitation Extra Depth	210	VF	\$ 344.56	\$ 72,357.60	Cementitious Line	Epoxy Line	Total QTY	Extension	Cementitious Line	Epoxy Line	Total QTY	Extension	Cementitious Line	Epoxy Line	Total QTY	Extension
Manhole 59						2.4	2.8	2.676	\$ 922.04			0	\$ -	2.4	2.8	2.676	\$ 922.04
Manhole 67						1.5	1.5	1.5	\$ 516.84			0	\$ -	1.5	1.5	1.5	\$ 516.84
Manhole 68						9	8.7	8.793	\$ 3,029.72			0	\$ -	9	8.7	8.793	\$ 3,029.72
Manhole 74						6	6	6	\$ 2,067.36			0	\$ -	6	6	6	\$ 2,067.36
Manhole 75						6		1.86	\$ 640.88			0	\$ -	6	0	1.86	\$ 640.88
Manhole 79						14.5	14.5	14.5	\$ 4,996.12			0	\$ -	14.5	14.5	14.5	\$ 4,996.12
Manhole 58						4.4	4.4	4.4	\$ 1,516.06			0	\$ -	4.4	4.4	4.4	\$ 1,516.06
Manhole 61						4.5	4.5	4.5	\$ 1,550.52			0	\$ -	4.5	4.5	4.5	\$ 1,550.52
Manhole 80						0	0.5	0.345	\$ 118.87			0	\$ -	0	0.5	0.345	\$ 118.87
Manhole 82						2.5	2.8	2.707	\$ 932.72			0	\$ -	2.5	2.8	2.707	\$ 932.72
Manhole 83						4.5	4.3	4.362	\$ 1,502.97			0	\$ -	4.5	4.3	4.362	\$ 1,502.97
Manhole 88						3.3	2.7	2.886	\$ 994.40			0	\$ -	3.3	2.7	2.886	\$ 994.40
Manhole 90						4.6	4.9	4.807	\$ 1,656.30			0	\$ -	4.6	4.9	4.807	\$ 1,656.30
Manhole 92						2.5	2.5	2.5	\$ 861.40			0	\$ -	2.5	2.5	2.5	\$ 861.40
Manhole 93						3.8	3.7	3.731	\$ 1,285.55			0	\$ -	3.8	3.7	3.731	\$ 1,285.55
Manhole 94						7.7	7.7	7.7	\$ 2,653.11			0	\$ -	7.7	7.7	7.7	\$ 2,653.11
Manhole 14						3.1	3.1	3.1	\$ 1,068.14			0	\$ -	3.1	3.1	3.1	\$ 1,068.14
Manhole 45						4.5	4.4	4.431	\$ 1,526.75			0	\$ -	4.5	4.4	4.431	\$ 1,526.75
Manhole 48						5	5	5	\$ 1,722.80			0	\$ -	5	5	5	\$ 1,722.80
Manhole 49						6.8	6.7	6.731	\$ 2,319.23			0	\$ -	6.8	6.7	6.731	\$ 2,319.23
Manhole 50						5.4		1.674	\$ 576.79			0	\$ -	5.4	0	1.674	\$ 576.79
Manhole 63						3.3		1.023	\$ 352.48			0	\$ -	3.3	0	1.023	\$ 352.48
Manhole 64						9.6	9.5	9.531	\$ 3,284.00			0	\$ -	9.6	9.5	9.531	\$ 3,284.00
Manhole 84						4.8	4.7	4.731	\$ 1,630.11			0	\$ -	4.8	4.7	4.731	\$ 1,630.11
Manhole 85						0.4	0.5	0.469	\$ 161.60			0	\$ -	0.4	0.5	0.469	\$ 161.60
Manhole 95						13.5	13.5	13.5	\$ 4,651.56			0	\$ -	13.5	13.5	13.5	\$ 4,651.56
Manhole 96						3.6	3.6	3.6	\$ 1,240.42			0	\$ -	3.6	3.6	3.6	\$ 1,240.42
Manhole 97						0.2	0.2	0.2	\$ 68.91			0	\$ -	0.2	0.2	0.2	\$ 68.91
Manhole 9 Flipped To Raise To Grade						0		0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 55						4	3.7	3.793	\$ 1,306.92			0	\$ -	4	3.7	3.793	\$ 1,306.92
Manhole 56						2.1	2.5	2.376	\$ 818.67			0	\$ -	2.1	2.5	2.376	\$ 818.67
Manhole 128						4	3.1	3.379	\$ 1,164.27			0	\$ -	4	3.1	3.379	\$ 1,164.27
Manhole 8 Flipped To Raise To Grade						0		0	\$ -			0	\$ -	0	0	0	\$ -
Manhole 140						5		1.55	\$ 534.07			0	\$ -	5	0	1.55	\$ 534.07
Total QTY TD						152.5	132	138.355	\$ 47,671.60	0	0	0	\$ -	152.5	132	138.355	\$ 47,671.60



# City of Valley Falls

Established 1854

COUNCIL MEETING DATE: December 6, 2023

INVOICES IN THE TOTAL AMOUNT OF: \$403,425.90

APPROVED:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STATE OF KANSAS

COUNTY OF JEFFERSON

I hereby certify that the attached bills are just and correct and that the amount therein is actually due and owing according to law.

Approved by:

\_\_\_\_\_  
City Administrator

Subscribed and sworn to before me this \_\_\_\_\_ day of December 2023

\_\_\_\_\_  
City Clerk

**CLAIMS REPORT**  
**Check Range: 11/16/2023-12/06/2023**

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ADVANCE	LIFE INSURANCE	109.60		22073525	11/28/23
ADVANCE	LIFE INSURANCE		109.60		
AFLAC CAFETERIA	AFLAC		352.92	22073524	11/22/23
AT&T	Cell Phones	270.99		22073518	11/21/23
AT&T	Cell Phones		270.99		
AUDREE GUZMAN	Mileage Reimbursement		402.83	23720	12/06/23
AXON ENTERPRISE INC	Taser Annual License		4,715.99	23721	12/06/23
B&B TREE REMOVAL	207 Sycamore and Ballfields		2,800.00	23722	12/06/23
BLUE CROSS BLUE SHIELD OF KS	HEALTH INSURANCE		5,076.11	22073526	11/28/23
Casey's Business Mastercard	Fuel		1,217.68	22073527	12/06/23
CHAMPION PEST & LAWN SOLUTIONS	PEST CONTROL		52.50	23723	12/06/23
COUNTRY HARVEST APPLE MARKET	Employee luncheon, water		55.52	23724	12/06/23
DAVIS PUBLICATION	Loan Aamendment, Ethics		500.00	23725	12/06/23
EFTPS	FED/FICA TAX	3,575.15		22073520	11/22/23
EFTPS	FED/FICA TAX	3,677.83	7,252.98	22073528	12/06/23
EVERGY	ELECTRIC		4,532.93	22073536	12/04/23
GIANT COMMUNICATIONS	Phone		220.80	23726	12/06/23
HAVENS CONSTRUCTION	Sewer Phase 1		345,975.80	23727	12/06/23
HAWKINS	Chlorine Cylinder		80.00	23728	12/06/23
HEINEN CUSTOM OPERATIONS	Noon Whistle Removal		4,500.00	23729	12/06/23
HEINEN PHE	606 Ratz leak repair		1,299.15	23730	12/06/23
K4 AG & SERVICE LLC	Tire Disposal City Clean Up		198.71	23731	12/06/23
KANSAS GAS	NATURAL GAS		302.55	22073537	12/03/23
KANSAS ONE CALL SYSTEM	KANSAS 811 DIG SAFE		3.60	23732	12/06/23
KPERS	KPERS TIER III	2,416.37		22073522	11/22/23
KPERS	KPERS TIER III	2,477.33	4,893.70	22073530	12/06/23
KPERS457	KPERS ROTH	910.00		22073523	11/22/23
KPERS457	KPERS ROTH	910.00	1,820.00	22073531	12/06/23
KSDOR PAYROLL	STATE TAX	584.60		22073521	11/22/23
KSDOR PAYROLL	STATE TAX	605.48	1,190.08	22073529	12/06/23
LEONARD L. BUDDENBOHM	City Attorney Charges		2,000.00	23733	12/06/23
LKM	Salary Survey		35.00	23734	12/06/23
MIDWEST CONCRETE MATERIALS	Concrete for church repair		451.00	23735	12/06/23
Midwest Office Technology	PRINTING		107.84	23736	12/06/23
PAUL HEINEN & ASSOCIATES	Postage		294.36	23737	12/06/23
PEC	Sewer Ph 1		1,989.50	23738	12/06/23
SCHULTE SUPPLY	1" meter x 5		3,505.00	23739	12/06/23
VALLEY FALLS CHAMBER	Christmas Gift Certificates		575.00	23740	12/06/23
VISA 0873	Cognito, Public Works Phone		446.43	22073533	12/06/23
VISA 0881	Pump		231.71	22073534	12/06/23
VISA 0899	TransUnion, Earpiece		892.57	22073535	12/06/23
VISA 0949	KACM, Emergency Mitigation		1,559.05	22073532	12/06/23
WESTERN CONSULTANTS	Sewer Ph 1		3,514.00	23741	12/06/23
			=====		
	Accounts Payable Total		403,425.90		

**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

FUND	NAME	AMOUNT
100	GENERAL FUND	34,691.58
720	WATER UTILITY	11,994.54
730	SEWER UTILITY	356,541.07
740	SOLID WASTE (TRASH)	198.71
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	TOTAL FUNDS	403,425.90



# City of Valley Falls

Established 1854

## City Administrator Report City Council December 6, 2023

### Daily Operations

1. **Water Emergency** Perry Lake Information as of 4:00 PM on December 4, 2023. Lake Elevation Level was 888.83. Inflow is 10(cfs) and Outflow is 78 (cfs). City of Valley Falls will continue in Phase 2.
2. **Codification** Received the initial draft of the City Code. Set a work session for final review in January or February.
3. **Employee Evaluations** Completed employee evaluations
4. **Tree City USA** Submitted the documents for the annual renewal for 2024.
5. **Old Noon Whistle** The old noon whistle has been removed!
6. **Auditor** Adams Brown bought out VonFeldt, Bauer, & VonFeldt. Our auditor will now be Adams Brown.
7. **Comprehensive Plan** Sent out the survey to collect data for the Comprehensive Plan development in collaboration with K State and the Planning & Zoning Commission.
8. **Capital Improvement Plan** Will be reviewed again at next Work Session on January 10th.
9. **Emergency Mitigation Plan** Attended the meeting in Lawrence on November 16<sup>th</sup> for the kickoff of the Emergency Mitigation Plan renewal. This plan is a plan that is completed and reviewed every 4 years by KDEM and FEMA. The City MUST be involved in the meetings, review, and adopting the plan to be eligible for the FEMA Emergency Grants.
10. **KACM** Attended the Kansas Association of City/County Managers (KACM) annual conference in Dodge City.
11. **Community Development Board** -Needing one more member to start meetings.
12. **Planning Commission** -Next meeting is January 11<sup>th</sup> at 6:30 PM.

### Grants & Projects

1. **CDBG Sewer Project Phase 1** - Anticipated construction completion by end of December. Last progress meeting on January 16<sup>th</sup>.
2. **SS4A Grant** - Notified Shockey of award of bid for consultant. Approving contract and kickoff meeting by January.
3. **LSSE Grant** Radios have been ordered and are anticipated in January. Enterpol contacted to start setup but it will be January before they can start due to workload. Monthly report submitted.
4. **KDOT Innovative Tech** Received the application from KDOT! I have since submitted the application. Awards anticipated in January.
5. **Kansas Water Office** Requested update for cost on Oak St Main Replacement and Water Master Plan Update. Grants due by December 29<sup>th</sup>.
6. **KDHE Waste Tire Grant** Submitted the grant application for the Waste Tire Grant. Awards notice anticipated in April.
7. **KDHE Lead & Copper** Lead & Copper Inventory due to KDHE by October 16, 2024. PEC awarded as Valley Falls consultant by KDHE Technical Assistance Grant. Met with PEC on November 21<sup>st</sup> for kickoff meeting. Estimated grant value is \$35,000. We are 1 of 31 communities to receive the grant!
8. **K-4 / K-16 Street Lights** -Reached out to KDOT for update on progress of action items. No response.
9. **Opioid Settlement** -Total received to date is \$2,952.96. \$842.44 expended.
10. **American Rescue Plan Act (ARPA)** - Projects completed to date include: gWorks Software, RV Park Electrical Upgrade. Funds used to date: \$23,851.40. Projects pending to date include: KDOT TA Downtown Streetscape Project. Remaining Funds: \$152,106.96.



FUND GL	BANK NAME	OCTOBER CASH BALANCE	NOVEMBER RECEIPTS	NOVEMBER DISBURSMENTS	NOVEMBER CASH BALANCE	INVOICES PAID	BANK BALANCE	2023 BUDGET	YTD BILLS	BUDGET REMAINING
GENERAL OPERATING FUND										
100	CASH - CHECKING	146,240.97	0.00	36,291.54	109,949.43	16,228.16		729,701.00	691,359.22	38,341.78
160	CASH - CHECKING	5,383.19	0.00	0.00	5,383.19			6,500.00		6,500.00
200	CASH - CHECKING	150,032.12	4,000.00	0.00	154,032.12			50,000.00	17,491.90	32,508.10
300	CASH - CHECKING	81,979.66	0.00	0.00	81,979.66			172,841.00	6,500.00	166,341.00
400	CASH - CHECKING	726.71	0.00	0.00	726.71			63,000.00	64,105.00	1,105.00-
500	CASH - CHECKING	218,477.66	5,000.00	0.00	223,477.66			182,393.00	104,298.49	78,094.51
600	CASH - CHECKING	77,999.21	0.00	0.00	77,999.21			60,000.00		60,000.00
720	CASH - CHECKING	101,498.51	314.83	20,340.64	81,472.70	5,274.47		543,500.00	384,619.06	158,880.94
721	CASH - CHECKING	32,298.34	8,200.00	0.00	40,498.34			50,000.00	9,501.66	40,498.34
730	CASH - CHECKING	151,609.71	347.57	369,887.23	217,929.95-	351,575.26		3,821,000.00	1,333,575.70	2,487,424.30
731	CASH - CHECKING	40,400.00	8,200.00	0.00	48,600.00			50,000.00	1,400.00	48,600.00
740	CASH - CHECKING	79,568.72	241.82	198.71	79,611.83	198.71		258,000.00	140,834.41	117,165.59
790	CASH - CHECKING	0.00	0.00	0.00	0.00					
GENERAL OPERATING FUND TOTALS		1,086,214.80	26,304.22	426,718.12	685,800.90	373,276.60	312,524.30	5,986,935.00	3,126,962.04	2,859,972.96
CHECKING - POOL										
160	CASH - CHECKING POOL	0.00	0.00	0.00	0.00			6,500.00		6,500.00
CHECKING - POOL TOTALS		0.00	0.00	0.00	0.00	0.00		6,500.00		6,500.00
VF PUBLIC BUILDING COMMISSION										
500	MONEY MARKET- PUBLIC BUILDING	16,840.81	0.00	0.00	16,840.81			182,393.00	104,298.49	78,094.51
VF PUBLIC BUILDING COMMISSION		16,840.81	0.00	0.00	16,840.81	0.00	16,840.81	182,393.00	104,298.49	78,094.51
KENALL BANK CD'S										
300	CD X1565	0.00	0.00	0.00	0.00			172,841.00	6,500.00	166,341.00
500	CD X0971	153,500.00	0.00	0.00	153,500.00			182,393.00	104,298.49	78,094.51
720	CD X0503	0.00	0.00	0.00	0.00			543,500.00	384,619.06	158,880.94
720	CD X0524	0.00	0.00	0.00	0.00					
720	CD X0535	0.00	0.00	0.00	0.00					
721	CD X0503	0.00	0.00	0.00	0.00			50,000.00	9,501.66	40,498.34
721	CD X0504	0.00	0.00	0.00	0.00					
721	CD X0535	0.00	0.00	0.00	0.00					
731	CD X2279	91,083.20	0.00	0.00	91,083.20			50,000.00	1,400.00	48,600.00
KENALL BANK CD'S TOTALS		244,583.20	0.00	0.00	244,583.20	0.00	244,583.20	998,734.00	506,319.21	492,414.79



*City of*  
**VALLEY FALLS**

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*Incorporated May 17, 1869*

**Public Works Report**  
**December 6, 2023**

**Water:**

Continuing to monitor lake and river levels

Met with KDHE on river lake levels they are trying to work with ACOE to get some antiquated regulations updated which may help us with drought mitigation

**Sewer:**

Continue to discharge from the lagoon to get retention levels down to normal operating levels

Attended the Sewer work progress meeting with Havens, PEC, and Audree

**Street:**

Picked up the pipe to replace the culvert on 6<sup>th</sup> Street by the Christian church

Weather and holiday has delayed the progress of the brickwork



City of  
**VALLEY FALLS**

*Incorporated May 17, 1869*

**Police Department Report**  
**December 6, 2023**

Lexipol is a Stafey Policy and Management system for Law Enforcement. They offer to assist on new policy writing, entering the officers' training, and maintaining the records of it. The startup cost is approximately \$7600. After speaking with them Audree and I have contacted other cities/police departments and will refer to policies that have been used for KLEEP. I will start working towards KLEEP at the beginning of the new year.

After several weekly meetings with the AA/NA organization, and Whitney, whom is part of the program, we decided on a name, D.A.W.N. (Diversion And Wellness Network). We are planning to arrange a few fundraisers to assist with costs towards fees on substance abuse counseling, rehab, etc. I am working on the law enforcement and legal aspects of handling addiction throughout contact with law enforcement and the courts. We recently had our first client that was issued a citation, and was unable to pay for it. The city prosecutor allowed us to suggest for the person to attend no less than 10 AA/NA meetings before the next court date. The client and the person living with them stayed clean for over 30 days, and continued to request for additional meetings, and also voluntary agreed to attend the Recovering Wellness classes that start December 6<sup>th</sup> and run thru for 6 weeks.

**Calls For Service:**

11/14 Traffic stop	11/18 Traffic stop
11/14 Traffic stop	11/21 Building checks
11/14 Caught a pet pig	11/22 Traffic Stop
11/15 Traffic stop	11/22 Traffic Stop
11/15 Traffic stop	11/22 Traffic Stop
11/15 Business checks	11/22 Traffic Stop
11/16 Assist outside agency (runaway)	11/26 Traffic stop
11/16 Business checks	11/27 Traffic stop
11/16 Traffic stop	11/28 Business checks
11/16 Traffic stop	11/26 Traffic stop
11/16 Battery	11/30 Building checks
11/16 Traffic stop	11/30 Traffic stop
11/16 Medical assist	11/30 Traffic stop
11/17 Cat stuck in drain	11/30 Traffic stop
11/17 Building checks	11/30 Traffic stop
11/17 Training	
11/17 Traffic stop	
11/17 Traffic stop	
11/18 Traffic stop	
11/18 Traffic stop	

## EXECUTIVE SESSION MOTIONS

There is no standard format for the motion to recess into executive session which will apply to all situations. Because the statutory language requires the motion contain both the "justification" and the "subjects" to be discussed, the motion should include the statutory reason for recessing into executive session and a more specific description of the topic for discussion.

### 1. **Statutory reason for non –elected personnel needs a more specific reason which could be Individual employee's performance**

I move the city council recess into executive session to discuss an individual employee's performance pursuant to the **non-elected personnel** matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at \_\_\_\_PM.

### 2. **Statutory reason for Attorney – Client privilege needs a more specific reason which could be discuss contract, Litigation, Claim, or other such more specific item.**

I move the city council recess into executive session to discuss a claim pursuant to **Attorney – Client privilege** matter exception, K.S.A. 75-4319(b)(2) to include: the City Attorney and (people to participate besides governing body.) The open meeting will resume in the city council room at \_\_\_\_PM.

### 3. **For employer-employee negotiations a more specific description could be salary.**

I move the city council recess into executive session to discuss salary pursuant to **employer-employee negotiations** matter exception, K.S.A. 75-4319(b) (3) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at \_\_\_\_PM.

### 4. **For property acquisition matters a more specific description could be purchase cost.**

I move the city council recess into executive session to preliminary discuss purchase cost pursuant to **property acquisition** matter exception, K.S.A. 75-4319(b)(6) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at \_\_\_\_PM.

**K.S.A. 75-4319.** Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include a statement of (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting and (3) the time and place at which the open meeting shall resume. Such motion, including the required statement, shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion. (b) No subjects shall be discussed at any closed or executive meeting, except the following:

- (1) Personnel matters of nonelected personnel;
- (2) consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;
- (3) matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;
- (4) confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;
- (5) matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;
- (6) preliminary discussions relating to the acquisition of real property;