



City of Valley Falls

Established 1854

City Council Agenda

The City Council meeting is open to the public and will be held at City Hall.

Meetings will be streamed via Facebook Live (<https://www.facebook.com/cityofvalleyfalls>) Please email questions to cityadmin@valleyfalls.org before the meeting.

June 5, 2024 6:30 PM
Regular Meeting

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL - City Council and Staff
MINUTES - Regular Meeting of May 15, 2024

PUBLIC COMMENTS & GUESTS:
Public Comment Policy

BUSINESS ITEMS:

1. Public Hearing - Zoning Ordinance Article 21, Section 102
2. City Water Resources Update - Dennis Tichenor - Brett Dallman - Wesley Lanter
3. City Lake Revitalization Update - Brett Dallman
4. Chamber of Commerce Fireworks Donation - \$1,500
5. Truck Discussion - 2000 International Flat Bed Dump Truck

INVOICES - \$54,687.45

REPORTS:

City Administrator
Public Works
Pool
Police
Mayor
Fire District
City Council Comments/ Feedback/ Ideas

ANNOUNCEMENTS/ COMMUNICATIONS:

TUESDAY, June 18th - Next Council Meeting. City offices will be closed Wednesday, June 19th for Juneteenth.
June 15th - Pet Vaccination Day (City Park)
June 21st - Broadway Nights

EXECUTIVE SESSION

ADJOURNMENT



City of Valley Falls

Established 1854

CITY OF VALLEY FALLS

May 15th 2024

Meeting Minutes

The meeting was called to order at 6:30 p.m. by Mayor Jeanette Shipley.

Council members present: Dennis Tichenor, Brett Dallman, Jennifer Ingraham

Council members absent: Matt Frakes, Jason Heinen

Staff members present: Carolyn Clark (Chief of Police), Bill McCoy (Public Works Director), Destiny Schrick (city clerk)

Guest present: Chrissy Broddle

Public Comment

No public comment

Business Items

Meeting Minutes:

- May 1st minutes approved by Jennifer Ingraham, seconded by Dennis Tichenor 3-0 pass

Approval for survey at City Lake. Brett Dallman made the motion seconded by Dennis Tichenor 3-0 pass

Proclamations read for National Police Week. Awards of appreciation presented to the officers of the VFPD

Approval of Invoices (\$364,594.89) Dennis Tichenor made the motion, Seconded by Brett Dallman 3-0 pass

Resolution 2024-1 authorizing consumption of alcohol on public streets for third Friday events Jennifer Ingraham made the motion seconded by Brett Dallman 3-0 pass

Matt Frakes resignation from city council was presented to Jeanette Shipley via text. Brett Dallman made the motion, seconded by Dennis Tichenor 3-0 pass

Reports

Public Works: PEC working with KDOT to repair manholes on K16. Lagoon pumps pulled due to more towels clogging them. Pool repairs and maintenance being completed to get the pool ready for the 2024 pool season. Thanks Jan McKnight and helpers for repainting the Delaware point sign
Police: Officer Rivera will attend training in August for K9 Narcotics. All funding for this has been donations so the city will have no cost. True Blue ecitation software is up and running in training phase for the city.

Executive Session

Dennis Tichenor called an executive session to order to discuss a non-elected personnel matter, Seconded by Jennifer Ingraham. Regular session will resume at 7:15pm. 3-0 pass
Regular Session resumed at 7:15pm

Adjournment

Jennifer Ingraham made the motion, seconded by Dennis Tichenor to adjourn the meeting. The motion passed 3-0. The meeting adjourned at 7:20pm

APPROVED: _____
Jeanette Shipley, Mayor

Attest: _____
Destiny Schrick, City Clerk



City of
VALLEY FALLS

Incorporated May 17, 1869

PUBLIC COMMENT POLICY

This is a business meeting of the governing body for the City of Valley Falls. We strive to run a smooth and efficient meeting.

Public Comment is limited to 3 minutes per person. Speakers shall state their name and address. This is intended for citizens to express their views. City Council Members will not engage in dialogue with the speaker. Belligerent, rude, and offensive speakers will be stopped immediately. Citizen should reach out to City Council Members to have personal discussion of their concerns outside of City Council Meetings.

Any comment for agenda items shall be taken only during the specific agenda item. All questions posed during public forum should be answered within the specific agenda item by any City Council Member or followed up as needed by staff in a timely manner during regular business hours following the meeting.

Citizens desiring to comment on matters of a general nature, not specific to an agenda item, shall sign up in advance of the meeting & shall provide name and address, and the purpose or nature of the request. This request should be received by the City Administrator before Friday at noon preceding the meeting. No action or formal comment will be taken on such request at the council meeting. Staff will follow up in a timely manner during regular business hours following the meeting.



City of
VALLEY FALLS

Incorporated May 17, 1854

Public Hearing Notice

TO ALL PERSONS CONCERNED:

You are hereby notified the City of Valley Falls City Council will be considering an amendment to the zoning ordinance. The proposed changes for the Zoning Ordinance is as follows:

That in Article 21, Section 102 shall be amended to the following provisions:

That in Article 12 “CP-4” Planned Central Business District Regulations, Section 102 Use Regulations, 2 shall be amended as follows:

2. Residential Uses:

- a. Residential Use shall not be allowed on the first floor, ground level, or any basement level floor of any building or structure within this district.

That Article 12, Section 102 shall otherwise remain unchanged.

You are hereby notified that a Public Hearing before the City Council will be held in the City Hall, 417 Broadway St, Valley Falls, KS 66088, on the 5th day of June, 2024 at 6:30 p.m. and the Hearing will be reviewed for the purpose of considering the advisability of such amendment.

All persons having an interest in said proceeding should be present and be heard.

Reasonable accommodations will be made available to persons with disabilities.
Requests should be submitted to Destiny Schrick, City Clerk by 4 PM on June 4, 2024.

DATED at Valley Falls, Kansas this 2nd day of May, 2024.

Jeanette Shipley, Mayor
Valley Falls City Council

ORDINANCE NO. 16-222

AN ORDINANCE AMENDING THE ZONING REGULATIONS OF THE CITY OF VALLEY FALLS, KANSAS, AS ORIGINALLY ADOPTED BY ORDINANCE NO. 16-201, AND INCORPORATING AS A PART THEREOF AMENDMENTS TO, ARTICLE 12 “CP-4” PLANNED CENTRAL BUSINESS DISTRICT REGULATIONS, SECTION 102 USE REGULATIONS, 2 RESIDENTIAL USES.

THAT WHEREAS on June 5, 2024, the City of Valley Falls, Kansas enacted Ordinance No. 16-222, of the City of Valley Falls, Kansas for said City, official copies of the same being on file with the City Clerk; and

WHEREAS, the City of Valley Falls City Council has prior hereto and after given due notice held a public hearing on June 5, 2024 and made certain recommendations for amendments as contained herein; and

WHEREAS, the Governing Body of the City of Valley Falls, Kansas desires to approve such amendments to the Zoning Regulations in accordance therein;

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF VALLEY FALLS, KANSAS;

Section 1. That in Article 12 “CP-4” Planned Central Business District Regulations, Section 102 Use Regulations, 2 shall be amended as follows:

2. Residential Uses:

a. Residential Use shall not be allowed on the first floor, ground level, or any basement level floor of any building or structure within this district.

Section 2. That Article 12, Section 102 shall otherwise remain unchanged.

Section 3. This Ordinance shall take effect after its publication once in the official city newspaper.

Passed and approved by the Governing Body of the City of Valley Falls, Kansas on January 17, 2024.

Jeanette Shipley, Mayor

(SEAL)
ATTEST:

Destiny Schrick, City Clerk



2000 International dump truck

\$15,935

Listed 3 days ago in Crane, MO

Message



About this vehicle

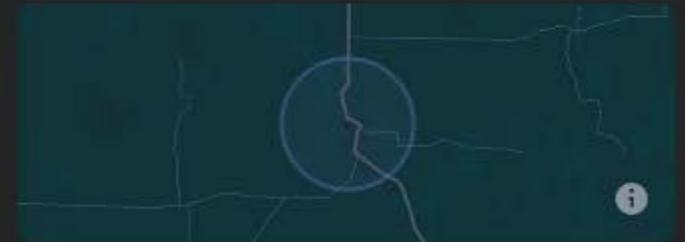
Exterior color: White · Interior color: Grey

Fuel type: Diesel

2 owners

Seller's description

Gooseneck hitch in bed
Automatic
12ft bed



Crane, MO

Location is approximate

Send seller a message

Hi, is this available?

Send



GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
100-050-2010	EFTPS	FED/FICA TAX	516.19	22073667	5/22/24
100-050-2010	EFTPS	FED/FICA TAX	637.98	22073674	6/03/24
100-050-2020	EFTPS	FED/FICA TAX	1,577.90	22073667	5/22/24
100-050-2020	EFTPS	FED/FICA TAX	2,294.94	22073674	6/03/24
100-050-2030	KSDOR PAYROLL	STATE TAX	292.89	22073668	5/22/24
100-050-2030	KSDOR PAYROLL	STATE TAX	379.81	22073675	6/03/24
100-050-2040	KPERS	KPERS TIER III	1,367.83	22073669	5/22/24
100-050-2040	KPERS	KPERS TIER III	1,398.90	22073676	6/03/24
100-050-2040	KPERS457	KPERS ROTH	232.00	22073670	5/22/24
100-050-2040	KPERS457	KPERS ROTH	232.56	22073677	6/03/24
100-110-5010	UNITED STATES TREASURY	tax underpayment dec	766.17	23905	5/28/24
100-110-5110	LEAGUE MUNICIPALITIES	MTI class	75.00	23896	5/22/24
100-110-5170	AMAZON	pens, sticky notes	12.84	22073673	5/16/24
100-110-5180	AMAZON	desk organizer	35.48	22073673	5/16/24
100-110-5190	NATIONWIDE	Surety Bond 6/15/24-6/14/25	514.00	23904	5/28/24
100-110-5950	RIVERS EDGE CONSTRUCTION	Door top of stairs, PD	1,475.00	23900	5/22/24
100-120-5110	ROBERT TAYLOR	Room reimbursement for KC	328.45	23901	5/22/24
100-120-5160	Casey's Business Mastercard	Fuel	131.94	23903	5/28/24
100-120-5180	AMAZON	dog training toy	16.99	22073673	5/16/24
100-120-5180	MODERN MARKETING	Finance Charge	26.98	23899	5/22/24
100-120-5180	VISA 0899	Transunion, Dollar general	81.35	22073671	5/21/24
100-120-5200	MODERN MARKETING	MMI156061	1,798.36	23899	5/22/24
100-140-5160	Casey's Business Mastercard	Fuel	180.83	23903	5/28/24
100-140-5180	AMAZON	flood lights	211.97	22073673	5/16/24
100-140-5180	MID-AMERICAN RESEARCH CHEMICAL	wasp,hornet,roach,ant spray	217.82	23897	5/22/24
100-160-5110	AMERICAN RED CROSS	LTS Facility Fee	200.00	23893	5/22/24
100-160-5150	AMAZON	pool slide maintenance	630.45	22073673	5/16/24
100-160-5150	GRAINGER	6 in flange	198.90	23895	5/22/24
720-050-2010	EFTPS	FED/FICA TAX	198.89	22073667	5/22/24
720-050-2010	EFTPS	FED/FICA TAX	198.89	22073674	6/03/24
720-050-2020	EFTPS	FED/FICA TAX	558.92	22073667	5/22/24
720-050-2020	EFTPS	FED/FICA TAX	558.92	22073674	6/03/24
720-050-2030	KSDOR PAYROLL	STATE TAX	123.63	22073668	5/22/24
720-050-2030	KSDOR PAYROLL	STATE TAX	123.63	22073675	6/03/24
720-050-2040	KPERS	KPERS TIER III	593.97	22073669	5/22/24
720-050-2040	KPERS	KPERS TIER III	582.50	22073676	6/03/24
720-050-2040	KPERS457	KPERS ROTH	14.00	22073670	5/22/24
720-050-2040	KPERS457	KPERS ROTH	13.72	22073677	6/03/24
720-720-5160	Casey's Business Mastercard	Fuel	180.82	23903	5/28/24
720-720-5180	AMAZON	wrenches x3,socket set	145.29	22073673	5/16/24
720-720-5190	COMPUTER DOCTORS LLC	firewall renewal	825.00	23910	6/03/24
720-720-5190	MIDWEST OFFICE TECHNOLOGY	Service 5/14-6/13	350.24	23898	5/22/24
720-720-5370	KANSAS DEPT OF REVENUE	Sales Tax	507.15	23902	5/24/24
730-050-2010	EFTPS	FED/FICA TAX	198.88	22073667	5/22/24
730-050-2010	EFTPS	FED/FICA TAX	198.88	22073674	6/03/24
730-050-2020	EFTPS	FED/FICA TAX	558.86	22073667	5/22/24
730-050-2020	EFTPS	FED/FICA TAX	558.86	22073674	6/03/24
730-050-2030	KSDOR PAYROLL	STATE TAX	123.64	22073668	5/22/24
730-050-2030	KSDOR PAYROLL	STATE TAX	123.64	22073675	6/03/24
730-050-2040	KPERS	KPERS TIER III	593.96	22073669	5/22/24
730-050-2040	KPERS	KPERS TIER III	582.52	22073676	6/03/24
730-050-2040	KPERS457	KPERS ROTH	14.00	22073670	5/22/24

CLAIMS REPORT
Check Range: 5/15/2024- 6/05/2024

GL ACCT #	VENDOR NAME	REFERENCE	AMOUNT	CHECK#	CHECK DATE
730-050-2040	KPERS457	KPERS ROTH	13.72	22073677	6/03/24
		Accounts Payable Total	23,776.06		
		Utility Refund Checks			
		Refund Checks Total			
		Payroll Checks	30,911.39		
		Report Total	54,687.45		

CLAIMS REPORT
CLAIMS FUND SUMMARY

FUND	NAME	AMOUNT
100	GENERAL FUND	35,808.12
720	WATER UTILITY	10,443.91
730	SEWER UTILITY	8,435.42

	TOTAL FUNDS	54,687.45



City of
VALLEY FALLS

Incorporated May 17, 1854

**City Administrator Report
City Council June 5, 2024**

Daily Operations:

- Assist Citizens with service payments & questions.
- Continuing to update information for the Hazard Mitigation Plan.
- Citizen Notification System—Keith Jeffers and I discussed the system again. The city will be able to use it at no cost. The county is currently adjusting the system's settings and will host training on how to use it.
- Working on grant paperwork for grants currently in progress.
- Submitted financial Audit documentation for the 2023 year. Auditors are processing our data.
- I met with the VF Rec Commission Director regarding the walking trail on Thursday, May 30th.
- Purple Wave auction for the surplus equipment will end on June 11th.
- I have a meeting scheduled for Friday Afternoon with the regional manager for Casey's. Several items are on the agenda to help improve communications and working relationships between them and the city.
- The transition of GWorks (go Live date) is Wednesday, June 5th.
- We are in the process of sending out round 2 of the lead line surveys. We are mailing them to the addresses that did not submit the completed survey. Please return the survey to the city office or complete the form online.
- We now accept credit card payments for the RV Park. We have posted signs on the post at the RV park with directions on how to rent a site.
- Park improvements: Installed the new tables using the waste tire grant, Public Works painted the restrooms, installed new dispensers, repaired lighting, installed new code entry locks on restroom doors, and installed new security cameras.
- Free Wi-Fi in the park. The city partnered with Giant Communications out of Holton to offer free Wi-Fi in the park. A sign posted in the park has the Wi-Fi password and the code for the restroom doors.
- The city has been awarded the KDOT Innovative Technology Program grant. We will work with KDOT to order and place the moveable radar signs, which we will post at various locations around the city.

CITY OFFICE

417 Broadway • Valley Falls, Kansas 66088-1200
Phone 785-945-6612 • Fax 785-945-3341



City of
VALLEY FALLS

Incorporated May 17, 1869

Public Works Report
June 5, 2024

WATER:

- Completed all needed tasks for compliance with the KDOL inspection

Sewers:

- Nothing to report (all is well)

PARKS:

- Painted the park bathrooms and installed dispensers
- Installed new lights on shelter house (connected to dusk to dawn sensor)
- Installed new cameras on the shelter house
- Replaced all picnic tables with new ones
- Replaced locks on doors with coded locks

Streets:

- Regraded alleys between Frazier and Mulberry in the 500 to 800 blocks
- Installed foot traffic-only signs on the sidewalk between 15th and Caseys

Pool:

- Installed storage for pool supplies
- Remounted pool sign
- Buffed and waxed the slide

Other:

- City-wide cleanup was good filled 6 ¼ dumpsters with unwanted items



City of
VALLEY FALLS

Incorporated May 17, 1869

Police Department Report
June 5, 2024

- Officer Taylor is attending A.R.I.D.E. (Advanced Roadside Impaired Driving Enforcement). It's a training course designed for officers to give them additional skills to recognize signs and symptoms of impairment from drugs other than alcohol.
- Officer Rivera is scheduled to attend a 3-week training in Georgia for Canine Training for a narcotic and tracking dog.
- The new radios for the patrol units have arrived. TFM is scheduled to start installing them at the beginning of July.

Calls for service:

05/30 Traffic Stop (mother had a child on lap while driving)	05/20 Traffic Stop
05/30 Loose canines	05/17 Broadway Nights foot patrol
05/25 Traffic Stop	05/17 Traffic Stop
05/25 Traffic Stop	05/17 Traffic Stop
05/25 Traffic Stop	05/17 Assist outside agency
05/25 Animal call	05/17 Assist outside agency
05/25 Traffic Stop	05/17 Traffic Stop
05/25 Traffic Stop	05/17 Traffic Stop
05/25 Traffic Stop	05/17 Traffic Stop
05/25 Traffic Stop	05/17 Traffic Stop
05/25 Traffic Stop	05/17 Traffic Stop
05/25 Traffic Stop	05/17 Traffic Stop
05/25 Traffic Stop	05/17 Traffic Stop
05/28 Trespass Warning	05/17 Traffic Stop
05/22 Traffic Stop	05/16 Gave pedestrian ride to next county
05/22 Traffic Stop	05/16 Traffic Stop
05/22 Traffic Stop	05/16 Traffic Stop
05/15 Traffic Stop	05/26 Traffic Stop
05/15 Traffic Stop	05/26 Traffic Stop
05/14 Welfare check	05/26 Traffic Stop
05/24 Traffic issue	05/26 Traffic Stop
05/24 Traffic stop	05/26 Traffic Stop
05/24 Traffic stop	05/26 Assist outside agency fight call

EXECUTIVE SESSION MOTIONS

There is no standard format for the motion to recess into executive session which will apply to all situations. Because the statutory language requires the motion contain both the "justification" and the "subjects" to be discussed, the motion should include the statutory reason for recessing into executive session and a more specific description of the topic for discussion.

1. **Statutory reason for non –elected personnel needs a more specific reason which could be Individual employee's performance**

I move the city council recess into executive session to discuss an individual employee's performance pursuant to the **non-elected personnel** matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

2. **Statutory reason for Attorney – Client privilege needs a more specific reason which could be discuss contract, Litigation, Claim, or other such more specific item.**

I move the city council recess into executive session to discuss a claim pursuant to **Attorney – Client privilege** matter exception, K.S.A. 75-4319(b)(2) to include: the City Attorney and (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

3. **For employer-employee negotiations a more specific description could be salary.**

I move the city council recess into executive session to discuss salary pursuant to **employer-employee negotiations** matter exception, K.S.A. 75-4319(b) (3) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

4. **For property acquisition matters a more specific description could be purchase cost.**

I move the city council recess into executive session to preliminary discuss purchase cost pursuant to **property acquisition** matter exception, K.S.A. 75-4319(b)(6) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

K.S.A. 75-4319. Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include a statement of (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting and (3) the time and place at which the open meeting shall resume. Such motion, including the required statement, shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion. (b) No subjects shall be discussed at any closed or executive meeting, except the following:

- (1) Personnel matters of nonelected personnel;
- (2) consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;
- (3) matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;
- (4) confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;
- (5) matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;
- (6) preliminary discussions relating to the acquisition of real property;